

**AUTHORIZATION TO WRITE ORDINATION EXAMS 2009-2010**

*For Office Use Only*  
ID# \_\_\_\_\_  
Pby. ID# \_\_\_\_\_  
Sem. ID# \_\_\_\_\_  
A1 A2 S2 O.D.

The Presbytery of: \_\_\_\_\_

Authorizes: \_\_\_\_\_

**Candidate's Name (Please Print Legibly)**

I certify that this Inquirer/Candidate **has completed requisite course work and practical ministry** and is authorized to take the exams indicated below.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**CPM Signature – Please Read Instructions on Reverse Side**

Candidate's Address: \_\_\_\_\_

City, State & Zip code: \_\_\_\_\_

Country: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Email: \_\_\_\_\_

Year of graduation: \_\_\_\_\_ Full time Internship: (9-12 Months)  Yes  No

Ordained as a minister in another denomination:  Yes  No Year Ordained \_\_\_\_\_

**DATE APPLICANT WILL WRITE EXAMS: Have you written Exams before?**  Yes  No

AUGUST 28-29, 2009

**DEADLINE JULY 15, 2009**

JANUARY 22-23, 2010

**DEADLINE DECEMBER 15, 2009**

**EXAMINATIONS TO BE WRITTEN:**

Biblical Exegesis

Theological Competence

Worship and Sacraments

Church Polity

English is the standard language for Examinations. They are also offered in:  Spanish  Korean

**TESTING SITE: Seminary, Divinity School, etc.** \_\_\_\_\_

**SPECIAL PROCTOR/ COMPLETE IF NOT TAKING AT SPECIFIED SEMINARY:**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ Telephone: \_\_\_\_\_

CITY, STATE, ZIP \_\_\_\_\_

COUNTRY \_\_\_\_\_ FAX: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Indicate special needs: \_\_\_\_\_

(EXTRA TIME, PHYSICAL OR LEARNING LIMITATIONS, **CPM MUST APPROVE AND SUBMIT IN WRITING WITH APPLICATION**)

**Have you Taken Bible Content Exam:** \_\_\_\_\_ (Year)  Passed  Not Passed

Please indicate your gender:  Female  Male age:  20-29  30-39  40-49  50+

Racial/Ethnic background: \_\_\_\_\_ Candidate's Signature: \_\_\_\_\_

**Mail Application & Fees with Check or Money Order Payable to:**  
**PRESBYTERIAN CHURCH (USA) - EXAM PROCESSING**  
**PO BOX 643647**  
**PITTSBURGH, PA 15264-3647**  
Check # \_\_\_\_\_ Amount \_\_\_\_\_  
**\$90.00 per exam**  
**Read Reverse Side about Early Registration Discount**

# INSTRUCTIONS TO REGISTER FOR ORDINATION EXAMS

## PRESBYTERY'S RESPONSIBILITY

Presbytery of care determines who will be authorized to write senior ordination examinations. The Moderator of the Committee on Preparation for Ministry or designee must sign the authorization form and date it. The signature of the CPM Moderator or designee **certifies that the Inquirer/Candidate has completed requisite courses in the areas of examination and has engaged in at least one supervised ministry experience.**

**EARLY REGISTRATION:** The early discount fee is only for PCUSA inquirers and candidates. In order to receive the early discount rate your application must be postmarked on or before early deadlines indicated below. The discount rate is \$70 for each exam.

**For all applications postmarked after the early deadlines, the fee is \$90 per exam.**

**Applications that are incomplete or do not include payment will not be processed, the application will be returned.**

**EXAM DATES:** AUGUST 28-29, 2009

**Early Bird Deadline – (PCUSA only)** JUNE 15<sup>th</sup>

**FINAL August Registration Deadline:** JULY 15<sup>th</sup>

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**EXAM DATES:** JANUARY 22-23, 2010

**Early Bird Deadline – (PCUSA only)** NOVEMBER 16<sup>TH</sup>

**FINAL January Registration Deadline:** DECEMBER 15<sup>TH</sup>

## **CANDIDATE'S RESPONSIBILITY**

- **Have CPM Moderator or designee sign form**
- Complete all information requested including Bible Content Information.
- Check your application for accuracy.
- Indicate if there is a name change; particularly since writing the Bible Content Exam
- Include check or money order for fees due.
- Sign and date the form.
- Mail the form along with payment to Pittsburgh for processing.
- \* **MAKE A COPY OF THIS APPLICATION FOR YOUR RECORDS\***
- Contact the Office of Examination Services if address or contact information changes!!

**OFFICE OF EXAMINATION SERVICES**

**1-888-728-7228 Ext. 5746**

**Lesley.davies@pcusa.org**

**Information Online: [www.pcusa.org/exams](http://www.pcusa.org/exams)**