

Report H.001
GAC EXECUTIVE COMMITTEE
General Assembly Council
March 25-26, 2009

Information Report

The General Assembly Council Executive Committee reports its activities since the last GAC Executive Committee of September 28, 2008 (*Please note – Appendices to Minutes are not attached. They are kept with the Office Record and are available upon request*):

I. Conference Call of December 3, 2008 (*For details of items 2-6, refer to Minutes of December 3, Attachment 2*)

1. **Approved** the GAC Executive Committee Minutes of September 28, 2008 (**Attachment 1**).
2. On behalf of the General Assembly and the General Assembly Council, **Approved** extending the current covenant with the Evangelical Seminary of Puerto Rico until December 31, 2010.
3. **Ratified** the GAC Chair's appointments to the Advocacy and Advisory Committees Review Team as follows:

William Chapman, Charles Easley, Lemuel Garcia, Doug Megill (Chair); Joyce Smith, Sylvia Washer

Representatives from the Advisory and Advocacy Committees (Voice Only) – Jean Demmler – Advisory Committee on Social Witness Policy; Elizabeth Hinson-Hasty – Advocacy Committee for Women's Concerns; Cynthia Holder-Rich – Advocacy Committee for Racial Ethnic Concerns
4. **Approved** a revision to action of September 2008 to establish a Presbyterian News Service Task Force, to change the reporting date from March 2009 until September 2009 and to make recommendations to the General Assembly Council through the General Assembly Council Executive Committee.
5. **Approved** on behalf of the General Assembly Council, the creation of and framework for a GAC/Foundation Work Group.
6. **Approved** forwarding a recommendation to the Presbyterian Church (U.S.A.) Foundation to release a Declaration of Trust on the property of Grace United Presbyterian Church of Montebello Park, Inc. at 1021 Westside Drive, Los Angeles, CA.

II. Conference Call of February 4, 2009 (*For details of items 2-4, refer to Minutes of February 4, Attachment 3.*)

1. **Approved** the GAC Executive Committee Minutes of December 3, 2008 (**Attachment 2**).
2. **Approved** a revision to the action of December 3, 2008 creating a GAC/Foundation Working Group to authorize Reginald Kuhn to clarify matters of the hiring and payment of the Neutral Facilitator and to add that the Working Group will assist the Six Agency Review Committee.

3. **Ratified** the GAC Chair's appointments as follows:
 - a. **GAC Foundation/Work Group:** Steve Aeschbacher, Teresa Bryce, Sue Ezell, Reg Kuhn (co-chair)
 - b. **Presbyterian New Service Task Force:** John Bolt, Judy Fletcher, LaVert Jones, Carolyn McLarnan (Chair); Rob Maggs, Rick Ufford-Chase
 - c. **Special Offerings Review Task Force:** Rev. Sara Butter, First Presbyterian Church, Wilmette, IL; Rev. Sidney Davis, Zion Olivet Presbyterian Church, Charleston, SC; Rev. Jorge Gonzales, Youth Minister, Second Presbyterian Church, Louisville, KY; Taylor Guthrie, Harvard Divinity School Student; Helen Morrison, Former Member of both GAC and Special Offering Task Force; Cathryn Piekarski, Current GAC Member; Rev. Karl Travis (Chair), First Presbyterian Church, Ft. Worth, TX.
4. **Approved** the celebration of the Lord's Supper during the joint GAC/COGA worship service on Wednesday, March 25.

III. Conference Call of March 4, 2009

1. **Approved** the February 4, 2009 Minutes of the GAC Executive Committee Conference Call (**Attachment 3**).
2. **Approved** assignments of the September GAC meeting business to Mission Committees.
3. **Approved**, acting on behalf of the General Assembly Council, a recommendation for a one-week furlough for GAC Presbyterian Center staff, effective May 18-22, 2009.
4. **Approved**, acting on behalf of the General Assembly Council, a recommendation to eliminate the planned 3% salary increase for 2010.

Approved – December 3, 2008

**Minutes of the Executive Committee of the
General Assembly Council (GAC)
of the Presbyterian Church (U.S.A.)
Snowbird, Utah
September 28, 2008**

**CALL TO ORDER, WELCOME,
INTRODUCTIONS, OPENING
PRAYER**

The 205th stated meeting of the Executive Committee of the General Assembly Council was called to order at 1:00 p.m. by the chair, Mrs. Carol Adcock. Mrs. Adcock led the Executive Committee members in prayer and a recitation of the Executive Committee Covenant. Members and guests introduced themselves.

ATTENDANCE

Those present for all or a portion of the meeting were:

Members

Carol Adcock – Chair, General Assembly Council
Tom Gillespie – Discipleship Committee Chair
Sue Ezell – Justice Committee Chair
Catrelia Hunter – Member-at-large
Carolyn Knight – Stewardship Committee Chair
Michael Kruse – GAC Vice Chair
Carolyn McLarnan – Evangelism Committee Representative
Douglas Megill – Vocation Committee Chair
Conrad Rocha – Member-at-large
Linda Valentine – General Assembly Council Executive Director, ex-officio member

Executive Leadership Team

Joey Bailey – Deputy Executive Director for Shared Services
Tom Taylor – Deputy Executive Director for Mission
Karen Schmidt – Deputy Executive Director for Communication and Funds Development
Jill Hudson – GAC/OGA Middle Governing Body Relations

Recorder

Nancy Hamilton – GAC Staff, Executive Director’s Office

Others

Gabrielle Avedian – *Presbyterian Forum*
Molly Casteel – Associate for the Advocacy Committee for Women’s Concerns
Martha Clark – GAC General Counsel
April Davenport – GAC Associate General Counsel
Alan Ford – GAC Member and Chair of the Restricted Funds Oversight Subcommittee
Bill Gray – Advocacy Committee for Women’s Concerns
Lisa Robbins – Director, Human Resources
Leslie Scanlon – *Presbyterian Outlook*
Jerry VanMarter – *the News*

ACTION 1-EC-92808
Adoption of Agenda

The Executive Committee **VOTED to adopt** the agenda as reviewed by Mrs. Adcock.

ACTION 2-EC-92808
Approval of Minutes

The Executive Committee **VOTED to approve** the July 22-23, 2008 Executive Committee Retreat meeting minutes and the September 9, 2008 Conference Call meeting minutes as submitted.

REPORT OF THE CHAIR
Chair's Appointments

Mrs. Adcock presented and the Executive Committee **VOTED to ratify** her appointments as follow:

ACTION 3-EC-92808
Ratify Appointments

a. Restricted Funds Oversight Subcommittee (two-year terms)

Alan Ford, GAC Voting Member, Class of 2009, Chair
Mike Kruse, GAC Voting Member, Class of 2009
Clarence (Clay) Antioquia, GAC Voting Member, Class of 2010
Linda Scholl, GAC Voting Member, Class of 2010
Jan DeVries, Co-opted Member for Expertise, Class of 2010

b. Procedures Subcommittee (one year terms) –

Doug Megill, GAC Executive Committee Member, Chair
Carolyn Knight, GAC Executive Committee Member
Cathryn Piekarski, GAC Voting Member
Jan Martin, GAC Voting Member
Jack Hodges, GAC Voting Member

c. Restricted Funds Resolution Committee [to report to the 219th General Assembly (2010)]

Mike Kruse, GAC Voting Member
Conrad Rocha, GAC Voting Member

d. Worship Leader

Discipleship Mission Committee (Tom Gillespie) – September 2008
Stewardship Mission Committee (Carolyn Knight) – March 2009
Justice Mission Committee (Sue Ezell) – September 2009
Evangelism Mission Committee (chair to be named) – Feb. 2010
Vocation Mission Committee (Doug Megill) – May 2010

e. New Business Committee (one-year term)

Dietmar Fritsch
Aleida Jernigan

f. Middle Governing Body/GAC Meeting Planning Team for 2009:

Tom Gillespie
Carol Adcock, GAC Chair (ex-officio)

g. National Mission Partnership Funds Consultation

Mike Kruse
Conrad Rocha

ACTION 4-EC-092808
Nomination of Scholl and Walters to GACNC

The Executive Committee **VOTED to forward** the chair's nominations of Linda Scholl and Mary Lynn Walters for membership on the GAC Nominating Committee, class of 2010, to the General Assembly Council with a recommendation for election.

Review of GAC/MGB Meeting

Mrs. Adcock and Ms. Valentine reviewed the plans for the General Assembly Council/Middle Governing Body meeting. They reminded the Executive Committee that a GAC New Member Orientation is to be held on Tuesday at 12:30 p.m. in the White Pine Room for those new GAC members who were unable to attend the orientation held in July. Each committee chair is to be prepared to give a 5-minute presentation concerning committee work.

ACTION 5-EC-092808

Referrals to GAC from the 218th GA (2008)

Mrs. Adcock reviewed the referrals to the General Assembly Council from the 218th General Assembly (2008). The Executive Committee **VOTED to receive** the referrals (**Appendix 1**).

REPORT OF THE EXECUTIVE DIRECTOR

Ms. Linda Valentine, GAC Executive Director, reported

GAC Meeting Overview

Ms. Valentine reviewed highlights of the October 1-3, 2008 GAC meeting. She also informed the Executive Committee that further information on “Growing Christ’s Church Deep and Wide” can be found on the www.Presbygrow.net web site.

Big Tent Event

Ten PCUSA ministries and groups will be participating in this event being held June 11-13, 2009 in Atlanta, Georgia. There will be a common worship, some common meals, and a celebration event to be held in Centennial Park on Saturday.

PCUSA Website

Last April, approval was given for a redesign of the PCUSA website. It is a huge undertaking. All six General Assembly agencies will be linked through the PCUSA website. Improvements expected are usability, search ability, better video and graphics. The second part of the project is to shorten and simplify over 155 sites related to the GAC. The vendor, Happy Cog, has been engaged to assist with the development of the website design. The new website is expected to be up and running by December 2009.

Financial Management Reports

Mr. Joey Bailey, Deputy Executive Director of Shared Services, reviewed the August 2008 financial management reports (**Appendix 2**). He noted that shared giving is down by \$600,000 for the month of August. He is optimistic that the trend is isolated and that the budget will be met. He noted that we were able to determine a way to meet the obligations of the referrals received from the 218th General Assembly (2008) without having to take funds from reserves. Work continues to create projections for 2011 and 2012.

Presbyterian Disaster Assistance

Ms. Valentine reported that Presbyterian Disaster Assistance continues to respond effectively and efficiently to disasters as they occur. We are fortunate to have many responders who will go, assess, and respond to the various situations.

General Assembly Created Task Force Assignments

This item was tabled due to a lack of information concerning the GA Moderator’s appointments to the task forces.

REVIEW OF COMMITTEE

Each committee chair shared the highlights of the committee

ACTIVITIES

business, information and activities:

Discipleship Committee

Mr. Tom Gillespie, Chair, shared that the committee will be focusing on Sunday School material, etc. The committee will also receive reports regarding Sheldon Jackson College in Alaska, Cook School in Arizona, as well as a report regarding women's work in the church.

Evangelism Committee

Ms. Carolyn McLarnan reported as a representative of the Evangelism Committee, during this interim time when the committee is without a chair. She reported that she has met with Mr. Eric Hoey and Mr. Hunter Farrell, both GAC Staff. They have agreed to spend some

time in deep orientation of committee members since most of them are new to the committee. They will have only two or three action items.

Justice Committee

Ms. Sue Ezell, Chair, reported that the committee will continue with an orientation of members. Committee business includes:

- Review of the Mission Work Plan,
- reports from the advocacy groups regarding the work and focus of their groups,
- report from the Washington Office,
- debriefing the Middle Governing Body/General Assembly Council meeting,
- Jarvie nominations, and
- Generative thinking regarding justice issues.

Stewardship Committee

Ms. Carolyn Knight, Chair reported that the Stewardship Committee will have mostly routine financial items – i.e., reallocation of Independent Abuse Review Panel funds, capital budget requests, etc. They will also review and recommend action on Special Days and Seasons for the planning calendar.

Vocation Committee

Mr. Doug Megill, Chair reported that the Vocation Committee will review and act upon renewal of various covenants. In addition the meeting will be partly orientation and partly generative thinking. They will review the Mission Work Plan and discuss location and future needs of ministers in the church. Ms. Laura Mendenhall will address the committee regarding theological education.

Mrs. Adcock requested that each committee incorporate a discussion of the Middle Governing Body/General Assembly Council meeting into their committee activities.

**MISSION FUNDING
PARTNERSHIP
CONSULTATION REPORT**

Mr. Michael Kruse reported. The National Mission Funding Consultation process was established approximately twenty years ago. A percentage (10.447%) of unrestricted funds received by the GAC is sent to synods to do ministry within the synods. The conclusion of the Consultation is that the distribution of these funds cannot continue and will end within five years (2012). Some synods do not receive funds and other synods depend heavily on the funds. Each synod will create a plan for dealing with this loss. A writing team has been formed from this

group and they will report to the General Assembly Council in September 2009. Mr. Kruse and Mr. Conrad Rocha are working with the synod executives as they determine how to move forward to keep historical missions funded.

**RESTRICTED FUNDS
OVERSIGHT SUBCOMMITTEE
REPORT**

Mr. Alan Ford, Chair, reported for the subcommittee. He presented and reviewed proposed grants in the amount of \$105,833 (**Appendix 3**). Ms. April Davenport, staff to the subcommittee and Mr. Ford responded to questions.

ACTION 6-EC-92808
Approval of Grants

The Executive Committee **VOTED to forward** the grants to the General Assembly Council with a recommendation for their approval.

Mr. Ford expressed his appreciation for the work of the subcommittee.

**PRESBYTERIAN NEWS
SERVICE TASK FORCE**

Ms. Karen Schmidt, Deputy Executive Director for Communications and Funds Development, presented the following proposal regarding the Presbyterian News Service (**see Appendix 4 for background information**):

That a five member task force, appointed by the chairperson of the General Assembly Council, conduct an evaluation of the Presbyterian News Service and make recommendations to the March 2009 meeting of the General Assembly Council, through the Stewardship Mission Committee.

The evaluation will include:

- The contemporary context for news distribution
- The role, purpose, and scope of the “Presbyterian News Service” (PNS)
- Editorial standards
- Measures of effectiveness
- Appropriate PNS reporting relationship(s) and funding

ACTION 7-EC-92808
Creation of Task Force

The Executive Committee **VOTED to forward** the proposal to the General Assembly Council with a recommendation for approval.

**INDEPENDENT ABUSE
REVIEW PANEL (IARP)**

Mrs. Adcock welcomed Ms. Carolyn Whitfield and Mr. James Evinger of the Independent Abuse Review Panel (IARP), to the meeting. Mr. Evinger noted that Ms. Judith Wiley is the other member of the IARP; however, she was not able to attend this meeting. He presented a recommendation to change the IARP charter to extend the termination date of the IARP until December 31, 2011 (**refer to Appendix 5**). He also presented a brief overview of the creation, purpose, financial implications, and rationale for approving the recommendation.

Mr. Evinger and Ms. Whitfield entertained questions from the Executive Committee members.

ACTION 8-EC-92808
Closed Session

As the questioning process began, at approximately 3:50 p.m., the Executive Committee **VOTED to convene in closed session** due to personnel and possible litigation matters.

In addition to Executive Committee voting members, the following persons were invited to remain for the closed session: Mr. Joey Bailey, Ms. Martha Clark, Ms. Nancy Hamilton, and Mr. Tom Taylor.

ACTION 9-EC-92808
Recommendation for IARP

Following discussion, the Executive Committee **VOTED to approve** the following recommendation concerning the Independent Abuse Review Panel:

That the GAC Executive Committee approve changing the Independent Abuse Review Panel Charter as indicated:

"V. Membership: last sentence of section

In order to ensure continuity and efficiency in work, all IARP members serving as of November 1, 2006 and thereafter will be appointed to serve until the conclusion of the IARP on December 31, ~~2009~~. **2010.**||

X. Duration: first sentence of section

Established in June of 2003, the IARP will, *for pastoral and practical reasons*, exist until December 31, ~~2009~~. **2010**|| "

AND

That in so extending the term to December 31, 2010, the GAC Executive Committee provides the following guidelines to assist the IARP as they continue their work toward this completion date:

- a. That the IARP is not required to actively solicit or receive new cases after December 31, 2009;
- b. That the IARP will inform anyone who has filed a complaint that is unresolved on the termination date of December 31, 2010 that their cases will be referred to the GAC's Sexual Misconduct Ombudsperson for further action;
- c. That the IARP will conclude their work with a report to the first GAC Executive Committee meeting of 2011, to include:
 1. A report on the outcome of the investigations as set forth in the charter; and
 2. Suggestions to lead the GAC to develop a model for prevention and risk management in the future regarding cases similar to those addressed in the scope of the charter.

ACTION 10-EC-92808
Rise from Closed Session

The Executive Committee **VOTED to rise from closed session** and reconvene in open session at approximately 5:15 p.m.

ANNOUNCEMENT OF CLOSED SESSION ACTION

Those who were not invited to remain for the closed session of the Executive Committee were not available to re-join the meeting. Mrs. Adcock directed Ms. Hamilton, meeting recorder, to distribute the action taken during the closed session to the members of the press who attended the open meeting portion.

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GAC EXECUTIVE COMMITTEE
General Assembly Council
March 25-26, 2009, Attachment 1

**CLOSING PRAYER AND
ADJOURNMENT**

Mrs. Adcock closed the meeting with prayer and adjourned the committee at approximately 5:20 p.m.

Respectfully Submitted,

Mrs. Carol Adcock
Chair, General Assembly Council

Ms. Linda Valentine
Executive Director, General Assembly Council

Approved – February 4, 2009

**Minutes of the Executive Committee of the
General Assembly Council (GAC)
Of the Presbyterian Church (U.S.A.)
Conference Call
December 3, 2008 – 10:00 a.m. EST**

CALL TO ORDER

Mrs. Carol Adcock, GAC Executive Committee Chair, called the meeting to order with prayer at 10:00 a.m. Mrs. Adcock called upon, Ms. Nancy Hamilton, meeting recorder, to call the roll.

ATTENDANCE

Those present for all or a portion of the meeting were:

Members

Carol Adcock – GAC Chair
Tom Gillespie – Chair, Evangelism Mission Committee
Catrelia Hunter – Member-at-large
Carolyn Knight – Chair, Stewardship Mission Committee
Michael Kruse – GAC Vice Chair
Carolyn McLarnan – Evangelism Mission Committee
Doug Megill – Chair, Vocation Mission Committee
Conrad Rocha – Member-at-large
Linda Valentine – GAC Executive Director, ex-officio

Executive Leadership Team

Joey Bailey – Deputy Executive Director for Shared Services
Curtis Kearns – Executive Administrator
Karen Schmidt – Deputy Executive Director for Communications and Funds Development
Tom Taylor – Deputy Executive Director for Mission

Recorder

Nancy Hamilton – GAC Staff, Office of the Executive Director

Others

Martha Clark – GAC Staff, Legal Services
Lee Hinson-Hasty – GAC Staff, Committee on Theological Education
Reginald Kuhn, GAC Liaison to the PC(USA) Foundation

Excused

Sue Ezell – Chair, Justice Mission Committee

TIME OF SHARING

Each member shared his/her activities and experiences since the last meeting of the Executive Committee.

REVIEW OF AGENDA

ACTION 2-EC-1208

Adopt Agenda

Mrs. Adcock reviewed and the GAC **AGREED** by consensus to adopt the agenda for the meeting.

**EVANGELICAL SEMINARY OF
PUERTO RICO COVENANT**

Mrs. Adcock called upon Mr. Lee Hinson-Hasty, Coordinator for the Committee on Theological Education and Seminary Relations, who spoke to a request to extend the covenant with the Evangelical Seminary of Puerto Rico.

ACTION 2-EC-1208
Approve Extension

The Executive Committee **VOTED** to approve the following recommendation:

That the General Assembly Council Executive Committee, acting on behalf of the General Assembly and the General Assembly Council, approve extending the current covenant with the Evangelical Seminary of Puerto Rico until December 31, 2010.

Background

The current covenant expires December 31, 2008. Neither the General Assembly nor the General Assembly Council will meet before the covenant expires. The GAC Executive Committee has the authority to act on behalf of these two bodies.

**EXECUTIVE COMMITTEE
MINUTES**

ACTION 3-EC-1208
Approve 9/28/08 Minutes

Mrs. Adcock presented the GAC Executive Committee minutes for September 28, 2008. The Executive Committee **VOTED** to approve them with the following amendments:

1. Change the title of April Davenport to GAC Associate General Counsel
2. Change time of rise from closed session to 5:15 p.m.
3. Add a paragraph regarding the announcement of action taken during the closed session.

CHAIR'S APPOINTMENTS

ACTION 4-EC-1208
**Ratify Chair's
Appointments**

The Executive Committee **VOTED** to ratify the Chair's appointments to the Advocacy and Advisory Committees Review Team as follows:

Voting Members:

1. William Chapman
2. Charles Easley
3. Lemuel Garcia
4. Doug Megill (Chair)
5. Joyce Smith
6. Sylvia Washer

Representatives from Advisory and Advocacy Committees (Voice Only):

7. Jean Demmler – Advisory Committee on Social Witness Policy
8. Elizabeth Hinson-Hasty – Advocacy Committee for Women's Concerns
9. Cynthia Holder Rich – Advocacy Committee for Racial Ethnic Concerns

Background:

The 218th General Assembly (2008) approved the following recommendation:

That the 218th General Assembly (2008) direct the General Assembly Council to create a review committee, with each agency reviewed

having a voice on the review committee, to review the service of the whole of the Presbyterian Church (U.S.A.) and its permanent, advocacy, and advisory committees as related to the General Assembly Council, by

1. examining the interaction, cooperation between such committees and commissions, as well as their scope and authority;

the collective role each contribute complementing and implementing the General Assembly's total mission program or directives; and

report findings and recommendations to 219th General Assembly (2010).

PRESBYTERIAN NEWS
SERVICE TASK FORCE
ACTION 5-EC-1208
Approve Revision

Mrs. Adcock called upon Ms. Karen Schmidt, Director of Communication and Funds Development, who reviewed proposed revisions to the original recommendation (September 2008) to establish a Presbyterian News Service Task Force. The Executive Committee, acting on behalf of the General Assembly Council, **VOTED** to approve the following revised recommendation [Text to be deleted is shown with a strike-through; text to be added or inserted is shown in brackets and underlined]:

That the General Assembly Council approve the creation of a five-member task force, appointed by the chairperson of the General Assembly Council, to conduct an evaluation of the Presbyterian News Service and make recommendations to the [~~September~~] March 2009 meeting of the General Assembly Council, through the [~~General Assembly Council Executive Committee~~] Stewardship Mission Committee.

- **The evaluation will include:**
- **The contemporary context for news distribution**
- **The role, purpose, and scope of the "Presbyterian news service" (PNS)**
- **Editorial standards**
- **Measures of effectiveness**
- **Appropriate PNS reporting relationship(s) and funding**

Background:

The March 2009 reporting timeline proved to be more ambitious than staff had imagined in presenting the recommendation. Existing PNS guidelines have been compiled, but the task force has not yet had its initial meeting. In order to present the completed evaluation and recommendations in time for the March 2009 meeting of the General Assembly Council, the task force would need to convene its two-day meeting during the holiday season and then conclude its work during January.

Rather than rush this important process, the quality of the task force's work would be improved if it were allowed to use the first quarter of 2009 to evaluate and then bring recommendations to the General Assembly Council meeting in September 2009.

Initially, the Task Force was scheduled to report back to the Council through the Stewardship Mission Committee, since this is where most of the work of the Communications and Funds Development office (of which Presbyterian News Service is a part) reports.

The work of the Presbyterian News Service, however, is not limited to the concerns of the Stewardship Mission Committee, but rather undergirds the work of the entire Council. The GAC Executive Committee, since it is composed of leadership from each of the mission committees, as well as at-large representatives, would be a more appropriate venue for the initial elected review of the findings of the Task Force.

Financial Implications:

The amended directives for the Task Force change the allocation of the financial implications.

Originally, the action required a 2008 expense of \$4,285 for a two day meeting and 1 conference call (including airfare, hotel, per diem, local transportation, admin, and a conference call) and a 2009 expense of \$180 for three conference calls. Both expenses were to have been covered within existing 2008 and 2009 budgets.

The amended action will move all expenses into the 2009 budget, requiring \$4,465 in 2009, and no expense in 2008. This expense would be covered within the existing approved budget for 2009.

**GAC/FOUNDATION WORK
GROUP**
ACTION 6-EC-1208
*Approve Resolution and
Proposed Framework*

Mrs. Adcock called upon Mr. Reginald Kuhn who presented a proposal to establish a GAC/Foundation Working Group. Mr. Kuhn also presented a proposed framework for the working group.

The Executive Committee **VOTED** to approve, on behalf of the General Assembly Council, the following resolution and framework:

Whereas, the results of the Board training survey indicate a keen interest in training on the role of the Foundation with the PCUSA in the current environment,

Therefore, be it resolved, to establish an ad-hoc committee of former and current Foundation trustees to be appointed by action of the Board Development and Human Resources Committee, to serve as a working group with selected GAC representatives to: a) examine the relationship between the GAC and Foundation including structures, roles, and responsibilities, and define the terms for a successful working relationship; and b) establish an ongoing process to continue to work proactively with the executive

leadership to resolve matters of mutual interest;

And, be it further resolved, that the board appoint Reginald Kuhn and Karen Garrett to study how this committee will operate and what its structure will be and report back to their respective boards by November 30, 2008.

Framework for the Foundation/GAC Working Group:

1. The Executive Committees of both entities would each appoint 4-6 current members of the Foundation Board and the GAC to serve on the Working Group.
2. a. The Working Group will address the following questions:
 1. What would a successful working relationship between the Foundation and GAC look like – what is our shared vision?
 2. What obstacles are keeping the GAC and the Foundation from achieving a successful working relationship and our shared vision – are these structural, informational, relational or something else?

What does the Foundation, the GAC and ultimately the PCUSA need to do to remove these obstacles? The Working Group will develop proposals to remove/minimize these obstacles for consideration by both entities with ultimate referral to the GA.
- b. The Working Group will develop measurable goals and objectives to determine if the Shared Vision is being attained.
- c. The Working Group will suggest a structure for future collaborative consultation/interaction between the GAC and the Foundation.
3. A Neutral Facilitator with primary skills in organizational design and function should be used, particularly during the early work of the Group. Knowledge of church structure and dynamics and/or the law would be an asset for this person, but the Facilitator should not be closely affiliated with either the GAC or the Foundation.
4. The Working group will work on the following schedule:

An initial weekend retreat should be held for purposes of building community and educating members as to its task. This retreat agenda would consist of education about the work and challenges of each entity; a discussion of past events which led to the necessity for these discussions, a preliminary exploration of the questions noted above and the development of a schedule and structure for the remainder of the Group's work. The initial weekend retreat would

include only members of the Working Group and the Facilitator. This meeting should occur in January 2009.

There would be two to four additional one day meetings of the Working Group (as best determined by them and their progress). These meetings would include participation of key staff members from both entities and others with particular expertise within the PCUSA, the Foundation and in the environments in which each work.

5. The Work Group will submit a joint report to the Foundation Board and the GAC. The Joint Report will be submitted no later than June 1, 2009.

Mrs. Adcock requested that GAC Executive Committee members send suggestions for GAC membership on the Working Group to her and to Linda Valentine.

**GRACE UNITED
PRESBYTERIAN CHURCH
ACTION 7-EC-1208
*Approve Recommendation to
Foundation to Release
Declaration of Trust***

Mrs. Adcock called upon Ms. Martha Clark, GAC General Counsel, who reviewed a recommendation regarding church property in Los Angeles, California.

The Executive Committee **VOTED** to approve and forward the recommendation to the PCUSA Foundation as follows:

The Executive Committee of the General Assembly Council recommends the Presbyterian Church (U.S.A.) Foundation ("Foundation"), as successor by merger with the Board of American Missions of the United Presbyterian Church of North America ("BAM"), accept Sixty-six Thousand One Hundred Forty-six and 44/100 Dollars (\$66,146.44) from Grace United Presbyterian Church of Montebello Park, Inc. ("Church") as consideration for the release of a Declaration of Trust ("DOT") filed upon the property of such corporation located at 1021 Westside Drive, Los Angeles, CA.

Upon receipt of such \$66,146.44, the Executive Committee of the General Assembly Council recommends that the Foundation make a grant of the funds received, less costs incurred by the Foundation in releasing the DOT, to the Presbyterian Church (U.S.A.), A Corporation ("A Corp"), to be placed in the appropriate fund designated by the A Corp.

Background:

On December 11, 1939, BAM sold the Church a tract of property commonly known as 1021 Westside Drive, Los Angeles, CA. On June 26, 1940, BAM filed a Declaration of Trust ("DOT") with the County of Los Angeles, State of California, recorded in Book #

17648, page 62. The purpose of the DOT to protect an “American Missions Donation Grant” (“Grant”) that was extended to the Church in 1940 in the amount of \$17,781.30, to reflect that the Church held the property in trust for the benefit of the General Assembly of the United Presbyterian Church of North America, and to put on record notification that if the Church **“shall cease to exist, be dissolved or cease to be connected with and subject to the jurisdiction of said General Assembly, or shall lose its corporate existence, the trust shall terminate, and title shall vest absolutely in the Board of American Missions of the UPCNA, who shall have the right to sell and convert the same into money without any liability of the purchaser of the property to see to the application of the proceeds of such sale”**.

The Church was closed ecclesiastically by the Presbytery of Los Ranchos effective June 30, 2008, but the Church Corporation continues to exist under civil law and cannot be dissolved under California law until it has dealt with all property it owns. Since the Church corporation still exists, the property has not reverted back to the Foundation, but is subject to the reversionary interest in the DOT.

The Presbytery, acting as the Church, would like to sell the Church property, and has a willing buyer for its asking price of \$1,000,000. The Presbytery, acting as the Church, has suggested a payment from the Church in the amount of \$66,146.44, representing the principal balance (\$17,781.30) on the Grant plus simple interest from June 1940 to the present (68 years) at a rate of 4% per year (\$48,365.14), in return for a release of the DOT, so that the Church can sell the property unencumbered. The A Corp. concurs with the suggestion of the Presbytery.

The Mission Resources Development Committee reviewed this matter at its last meeting and supports this recommendation.

**OCTOBER MANAGEMENT
REPORT**

Mrs. Adcock called upon Mr. Joey Bailey, Deputy Executive Director for Shared Services and Ms. Carolyn Knight, Stewardship Committee Chair.

Mr. Bailey and Ms. Knight reviewed the October Management Report for information (**Attached**). It was noted that shared giving has steadily declined. For 11 months, the decline is approximately 11 percent. There is the possibility that some funds have been received and are not being forwarded until the end of the year. The GAC will strive to curtail expenses to offset the shortfall. Also impacting the budget for this year, is a curriculum write-off in the amount of \$943,000.

Ms. Linda Valentine noted that Leadership will review the 2009-2010 budget projections due to circumstances since the budget was set. Any recommendations for a revised budget will be brought to the March GAC

Report H.001
GAC EXECUTIVE COMMITTEE
General Assembly Council
March 25-26, 2009, Attachment 2

meeting. Budget projections for 2011 and beyond will also be under review. Restricted funds will be less in 2011 and beyond.

PRAYER AND ADJOURNMENT

Mrs. Adcock called upon Mr. Tom Gillespie who closed the meeting with prayer. Mrs. Adcock adjourned the meeting at approximately 11:30 a.m.

Respectfully Submitted,

Mrs. Carol Adcock
Chair, General Assembly Council

Ms. Linda Valentine
Executive Director, General Assembly Council

Approved March 4, 2010

**Minutes of the Executive Committee of the
General Assembly Council (GAC)
Of the Presbyterian Church (U.S.A.)
Conference Call
February 4, 2009 – 1:00 p.m. EST**

CALL TO ORDER

Mrs. Carol Adcock, GAC Executive Committee Chair, called the meeting to order with prayer at 1:00 p.m. Mrs. Adcock called upon, Ms. Nancy Hamilton, meeting recorder, to call the roll.

ATTENDANCE

Those present for all or a portion of the meeting were:

Members

Carol Adcock – GAC Chair
Sue Ezell – Chair, Justice Mission Committee
Tom Gillespie – Chair, Evangelism Mission Committee
Catrelia Hunter – Member-at-large
Carolyn Knight – Chair, Stewardship Mission Committee
Michael Kruse – GAC Vice Chair
Carolyn McLarnan – Evangelism Mission Committee
Doug Megill – Chair, Vocation Mission Committee
Conrad Rocha – Member-at-large
Linda Valentine – GAC Executive Director, ex-officio

Executive Leadership Team

Joey Bailey – Deputy Executive Director for Shared Services
Curtis Kearns – Executive Administrator
Karen Schmidt – Deputy Executive Director for Communications and Funds Development
Tom Taylor – Deputy Executive Director for Mission

Recorder

Nancy Hamilton – GAC Staff, Office of the Executive Director

Others

Martha Clark – GAC Staff, Legal Services
Barry Creech – GAC Staff, Communication and Funds Development

ACTION 1-EC-209

Approval of December 3, 2008 Minutes

Mrs. Adcock presented and the Executive Committee **VOTED to approve**, as submitted, the minutes of the December 3, 2008 Executive Committee Conference Call.

ACTION 2-EC-209

GAC/Foundation Working Group Resolution

Mrs. Adcock called upon Ms. Martha Clark who reviewed the proposed resolution and revision to the GAC/Foundation Working Group Resolution. The Executive Committee, acting on behalf of the General Assembly Council, **VOTED to approve** the resolution and revised guidelines as follows:

Recommendation: It is recommended that the General Assembly Council Executive Committee approve the following action revising the

proposed framework of the General Assembly Council/Foundation Working Group formed to assist the Six Agency Review Committee and authorizing Reginald Kuhn to proceed to clarify matters of the hiring and payment of the Neutral Facilitator:

WHEREAS, the General Assembly Council Executive Committee approved a proposed framework for the Foundation/General Assembly Council Working Group and the Foundation has approved this framework with revisions;

BE IT RESOLVED, that the General Assembly Council Executive Committee does hereby approve this revised proposed framework, attached as Exhibit A, and such approval will be immediately communicated to the Foundation through Reginald Kuhn and Karen Garrett, with Reginald Kuhn authorized to proceed to clarify matters of the hiring and payment of the Neutral Facilitator with Karen Garrett and to seek counsel with David Davis, Louise Westfall, and the General Assembly Council's Theology and Worship Ministry Area about introducing theological language that would assist in the search process for the Neutral Facilitator; AND

FURTHER RESOLVED, that the General Assembly Council share the expenses of this Working Group equally with the Foundation except as may otherwise be agreed in advance of incurring an expense.

Background: On December 3, 2008, the General Assembly Council Executive Committee approved a proposed framework for a working group to assist the Six Agency Review Committee to address questions set forth in the proposed framework. The proposed framework has now been revised by the Foundation and resubmitted for review and approval of the General Assembly Council Executive Committee.

Exhibit A

Proposed Framework for the Foundation/GAC Working Group
(additions are in *bold italic and underlined*, deletions are shown with a strike through)

1. The Executive Committees of both entities would each appoint 4-6 current and/or former members of the Foundation Board and the GAC to serve on the Working Group.
2. a. The Working Group will address the following questions:
 1. What would a successful working relationship between the Foundation and GAC look like – what is our shared vision?
 2. What obstacles are keeping the GAC and the Foundation from achieving a successful working relationship and our shared vision – are these structural, informational, relational or something else?

3. What does the Foundation, the GAC and ultimately the PCUSA need to do to remove these obstacles? The Working Group will develop proposals to remove/minimize these obstacles for consideration by both entities with ultimate referral to the GA.
 - b. The Working Group will develop measurable goals and objectives to determine if the Shared Vision is being attained.
 - a-c. ~~If~~ The Working Group concludes, pursuant to section 2 (a)(2) above, that the obstacle to a successful working relationship is structural, the Working Group will suggest a structure for future collaborative consultation/interaction between the GAC and the Foundation.
 - d. The Working Group will be in close contact with the Six Agency Study Group and keep them apprised of its progress.
3. A Neutral Facilitator with ~~primary~~ skills in organizational design and function should be used, particularly during the early work of the Group. Knowledge of church structure and dynamics and ~~of~~ the law would be an asset for this person, but the Facilitator should not be closely affiliated with either the GAC or the Foundation.
4. The Working Group will work on the following schedule:

An initial weekend retreat should be held for purposes of building community and educating members as to its task. This retreat agenda would consist of education about the work and challenges of each entity; a discussion of past events which led to the necessity for these discussions, a preliminary exploration of the questions noted above and the development of a schedule and structure for the remainder of the Group's work. The initial weekend retreat would include only members of the Working Group and the Facilitator. This meeting should occur in January, 2009.
5. The Work Group will submit a joint report to the Foundation Board and the GAC. The Joint Report will be submitted no later than June 1, 2009.

ACTION 3-EC-209
Chair's Appointments

The GAC Executive Committee **VOTED to ratify** the Chair's appointments as follows:

GAC/Foundation Work Group:

Steve Aeschbacher, Teresa Bryce, Sue Ezell, Reg Kuhn (co-chair)

Presbyterian News Service Task Force:

John Bolt, Judy Fletcher, LaVert Jones, Carolyn McLarnan (Chair), Rob Maggs, Rick Ufford-Chase

Special Offerings Review Advisory Task Force:

Rev. Sara Butter, First Presbyterian Church, Wilmette, IL; Rev. Sidney Davis, Zion Olivet Presbyterian Church, Charleston, SC; Rev. Jorge Gonzales, Youth Minister, Second Presbyterian Church, Louisville, KY; Taylor Guthrie, Harvard Divinity School Student, Helen Morrison, Former Member of both GAC and Special Offering Task Force; Cathryn Piekarski, Current GAC Member; Rev. Karl Travis (Chair), First Presbyterian Church, Ft. Worth, TX.

**ADVISORY/ADVOCACY
COMMITTEE REVIEW TASK
FORCE**

Mr. Doug Megill reported that the Advisory/Advocacy Committee Review Task Force is meeting in Louisville, KY, February 27-28. More meetings are planned for later this year with a report to the February 2010 GAC meeting.

**GAC CONFERENCE CALL OF
JANUARY 16, 2009**

The Executive Committee discussed the January 16 GAC conference call held to discuss the reorganization of the Racial Ethnic and Women's Ministries. Mrs. Adcock expressed her appreciation to Mr. Mike Kruse for his work in moderating the meeting. It was noted that there is some confusion regarding the GAC members' role and responsibilities. It was suggested that the roles and responsibilities could be a subject for individual committee discussion. Communication between GAC staff and elected members needs to be strengthened.

Mrs. Adcock and Mr. Kruse have been invited, as representatives of the Executive Committee, to attend the Advocacy Committee on Women's Concerns March 2009 meeting to discuss concerns they have. Ms. Valentine will also be present.

COMMITTEE CHAIR REPORTS

No reports were given at this time.

MARCH 2009 GAC MEETING

Mrs. Adcock reviewed a proposed broad draft agenda (attached) for the March 25-27, 2009 GAC meeting. Mr. Curtis Kearns reviewed the process for the agency rotations for the joint GAC/COGA meeting on March 25. Following the rotation, members will return to the Brown Hotel for dinner, session, and worship.

ACTION 4-EC-209
*Celebration of the Lord's
Supper*

The Executive Committee **VOTED to approve** celebrating the Lord's Supper during the joint GAC/COGA worship service on Wednesday, March 25.

Mrs. Adcock noted that the details for the agenda are yet to be planned and a revised, detailed agenda will be approved during the March 4, 2009 Executive Committee conference call.

BUDGET PROJECTIONS

Ms. Valentine reported on budget projections for 2009 and 2010. The Ministries Leadership Team met in retreat on February 2 and 3 to review projected budget shortfalls (\$5 million for 2009 and \$5.7 million for 2010). They spent some time in discussion of creative ways to reduce the budget and to answer the question of how to re-shape ministry to respond to the needs of the church.

**Report H.001
GAC Executive Committee
February 4, 2009
Attachment**

Information has been shared with staff, and directors are encouraged to meet with them and gather their thoughts as well.

Revised budgets will be sent to the GAC March meeting. Mr. Bailey reported that the 2008 figures were not yet final and they are key to the budgeting process. Final figures for 2008 could possibly reduce the projected deficits for 2009 and 2010.

The staff group is also looking at budgets for 2011 and beyond due to the fact that restricted funds are declining.

**CLOSING AND
ADJOURNMENT**

Ms. Sue Ezell closed the meeting with prayer. Mrs. Adcock adjourned the Executive Committee meeting at approximately 2:10 p.m.

Respectfully Submitted,

Mrs. Carol Adcock
Chair, General Assembly Council

Ms. Linda Valentine
Executive Director, General Assembly Council