

**Form provided by:
National Church Insurance Program
American Coverage Administrators**

Church Contents Inventory

Date of Inventory: _____

Name of Church: _____

Address: _____

In putting a value on building or contents, items use the current cost to replace new, as near as you can estimate it. Most policies provide replacement cost coverage on both buildings and contents and adequate values are very important. Values for the contents of the parsonage should be limited to church-owned contents.

Contents	Church	School	Other Building	Other Building
Communion Service	\$	\$	\$	\$
Altar Furnishings	\$	\$	\$	\$
Draperies	\$	\$	\$	\$
Bibles	\$	\$	\$	\$
Hymnals	\$	\$	\$	\$
Choir Robes & Vestments	\$	\$	\$	\$
Choir Music	\$	\$	\$	\$
Musical Instruments (incl. Pianos)	\$	\$	\$	\$
Unattached Seats & Pews	\$	\$	\$	\$
Tables & Chairs	\$	\$	\$	\$
Pictures & Paintings	\$	\$	\$	\$
Statuary	\$	\$	\$	\$
Christmas Decorations	\$	\$	\$	\$
TV Sets	\$	\$	\$	\$

Contents	Church	School	Other Building	Other Building
TV Security System	\$	\$	\$	\$
Sound System	\$	\$	\$	\$
Microphone Stands	\$	\$	\$	\$
Radios	\$	\$	\$	\$
Recorders	\$	\$	\$	\$
Record Players & Records	\$		\$	\$
Video Recorders & Tapes	\$	\$	\$	\$
Slide Projectors & Equipment	\$	\$	\$	\$
Compact Disk Players & Disks	\$	\$	\$	\$
Cameras	\$	\$	\$	\$
Office Desks & Chairs	\$	\$	\$	\$
Files	\$	\$	\$	\$
Computers & Printers	\$	\$	\$	\$
Typewriters	\$	\$	\$	\$
Adding Machines	\$	\$	\$	\$
Duplication Machines	\$	\$	\$	\$
Answering Machines	\$	\$	\$	\$
Fax Machines	\$	\$	\$	\$
Other Equipment	\$	\$	\$	\$
Other Supplies	\$	\$	\$	\$
Books	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Unattached School Desks & Chairs	\$	\$	\$	\$
Unattached Cupboards	\$	\$	\$	\$
Unattached Blackboards	\$	\$	\$	

Contents	Church	School	Other Building	Other Building
Book Cases	\$	\$	\$	\$
Maps & Globes	\$	\$	\$	\$
Science Equipment	\$	\$	\$	\$
Sporting Equipment	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Domestic Appliances, such as Stoves, Refrigerators, Dishwashers, Washers, and Dryers	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Pots & Pans	\$	\$	\$	\$
Dishes	\$	\$	\$	\$
Silverware	\$	\$	\$	\$
Coffee Makers	\$	\$	\$	\$
Pressure Cookers	\$	\$	\$	\$
Warming Ovens	\$	\$	\$	\$
Microwave Ovens	\$	\$	\$	\$
Mixers	\$	\$	\$	\$
Toasters	\$	\$	\$	\$
Carts & Trays	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
Tools	\$	\$	\$	\$
Lawn & Snow Equipment	\$	\$	\$	\$
Pastors' Business Personal Property (not otherwise insured)	\$	\$	\$	\$

Contents	Church	School	Other Building	Other Building
Personal Property of Others while in care and custody of church for business purposes	\$	\$	\$	\$
	\$	\$	\$	\$
TOTAL (Contents Only):	\$	\$	\$	\$

Certain building items are high in value and need constant check of current replacement costs to keep your protection adequate. It is recommended that you consult a qualified expert about the cost to replace these items. The person or organization that installed or services these items could be contacted for assistance.

Pipe Organ, including console, pipes, and blowers: \$ _____

If value not known:

Number of stops: _____

Number of ranks: _____

Chimes: \$ _____

Carillon: \$ _____

Stained glass windows: \$ _____