

## **Administrative Review Process**

- 01.00.00 If information is received in writing from a presbytery within the Synod, from a Presbytery Council of a presbytery within the Synod, or from the Stated Clerks' Conference gathered to review presbytery minutes, to the attention of the Synod Executive, the Stated Clerk, or the Moderator of the Synod concerning any irregularity, delinquency, or other circumstance not in accordance with the Book of Order of the Presbyterian Church USA in any of the presbyteries of the Synod that calls for the exercise of oversight by the Synod, that person shall consult with the other two about the advisability of initiating an Administrative Review. If at least two of them agree that the Synod should conduct Administrative Review, they shall contact the moderator of the Committee on Governing Body Relationships, who shall refer the question of conducting Administrative Review to that Committee. If the Synod Assembly will meet within four weeks of the receipt of information, then the matter may be deferred to the Committee's meeting at the Assembly. If the Synod Assembly will not meet within four weeks, or if the nature of the information requires more timely action, the "senior class" of the Committee on Governing Body Relationships, and one Youth Advisory Delegate from the Committee appointed by the Moderator, shall meet to consider whether Administrative Review should be conducted.
- 01.01.00 If the Committee on Governing Body Relationships or its "senior class" votes to conduct Administrative Review, ordinarily the chair of that Committee shall appoint a subcommittee of not fewer than three nor more than five current and/or former members of the Committee on Governing Body Relationships, to conduct Administrative Review in accordance with the Book of Order, G-9.0408 – 9.0409. The findings of the subcommittee shall be reported to the Stated Clerk for transmittal to the Stated Clerk of the presbytery involved, and to the Synod Assembly through the Committee on Governing Body Relationships. The Committee on Governing Body Relationships may recommend to the Synod Assembly any further actions as provided in G-9.0410.
- 01.02.00 Should any presbytery consider itself unduly or falsely criticized by common rumor or public media, to the degree that its credibility as a body is called into question, the Presbytery or its Council may request Administrative Review by the Synod. The Synod will follow the same procedures as when a request for Administrative Review comes from a source external to that Presbytery.

The above provisions do not limit the power of the Synod Assembly to initiate Administrative Review on its own initiative and in the manner it determines, nor the power of the Synod Assembly to appoint an Administrative Commission with the power to conduct Administrative Review as directed by the Synod Assembly.