

## POSITION DESCRIPTION

**TITLE:**            **ASSOCIATE PRESBYTER**

**PURPOSE:**

Provide support and nurture for clergy and Christian Educators; work **with** Sessions and congregations in (the areas of) support and nurture of church professionals

**ACCOUNTABILITY:**

Accountable to the Presbytery through the Division of Administration (DOA) and to the General Presbyter as head of staff. Shall advise the DOA and consult with the General Presbyter when accepting leadership in events outside the Presbytery.

**RESPONSIBILITIES:**

- A. Assist the Presbytery in defining, understanding and interpreting its total mission
- B. Resource the Division of Ministry and **Division of Church Development & Redevelopment**
- C. Assist, **as needed**, congregations who are without pastoral leadership, and congregations who are experiencing conflict with their present pastoral leadership
- D. Serve as nurture and counselor to ministers, candidates, Christian Educators, and their families. Encourage and assist them to develop a richer, deeper relationship with Jesus Christ
- E. Participate with other Presbyteries, Synod and General Assembly in activities that relate to the mission of the Presbytery of the Peaks, especially in the areas of support and nurture of church professionals
- F. Assist the General Presbyter in communicating and interpreting policies, decisions, actions and programs of the Presbytery of the Peaks and the Presbyterian Church (U.S.A.)
- G. Demonstrate a commitment to ecumenical cooperation by planning, supporting and participating in ecumenical ministries when possible.

**RELATIONSHPS:**

Relates to the General Presbyter as a colleague in professional concerns. Relates to the Vacancy Coordinator(s) and the Church Development Specialist(s) as supervisor. Relates to the Presbytery of the Peaks as a member

**TIME REQUIRED:**     Professional

**EVALUATION:**

Performance reviews will be conducted annually by the Personnel Committee of the DOA and reported to the Presbytery. The DOA will annually review the adequacy of compensation.