

COMMUNION AND CONVERSATION

CONFIRMATION AND “LAST MINUTE” INFORMATION

Thank you for registering to attend this conference.

AGENDA

The meeting agenda is enclosed. Note that registration opens at 10:00 a.m. on Wednesday, outside the Garden Room on the first floor of the Hilton. The opening session begins at 1:00 p.m., in the New Mexico Ballroom.

You are on your own for lunch that day; the hotel has a restaurant. Other meals (Wednesday dinner; breakfast, lunch and dinner on Thursday; breakfast on Friday) are provided.

LOCATION & LODGING

The meetings will be at the Hilton University, with lodging at the Hilton and the adjacent Fairfield Inn. The enclosed confirmation shows whether your reservation is at the Hilton or Fairfield. The hotels have separate front desks, but share the indoor pool, jacuzzi, fitness center, and restaurants and lounge.

If there are corrections to the arrival/departure dates shown on the confirmation, or your plans have changed, contact Angela Lucear immediately at 888-728-7228, ext. 5428, or alucear@ctr.pcusa.org. If you do not check in on the arrival date shown, the reservation will be cancelled and you will be charged for the no-show fee.

Your reservation is guaranteed by the PC(USA), but lodging expenses for the conference are at your expense. You will need a credit card or cash when you check in to cover the full charge for your room and any incidentals. Taxes are in addition to the rates shown below.

Hilton University (\$89/night)
1901 University NE
Albuquerque, NM 87102
505-884-2500

Fairfield Inn (\$64/night)
1760 Menaul Road NE
Albuquerque, NM 87102
505-889-4000

PREPARATION & PACKING

Please bring the books (by Gil Rendle) and the papers that you received by mail a few weeks ago; we hope you will have had time to read these before the conference begins.

Please plan to dress comfortably. Casual wear is in order (and the norm in Albuquerque); you can leave the ties and heels at home.

Average February temperatures in Albuquerque are a high of 53, and a low of 26. Please check weather.com or other sources for updated weather predictions before you leave, and bring a jacket or sweater in case the meeting room is too cool.

TRAVEL

You should have already made your own travel arrangements to Albuquerque – this is at your presbytery/synod's expense.

GROUND TRANSPORTATION

Sunport Shuttle provides transportation between the Albuquerque Airport and the Hilton/Fairfield Inn, operating from 8:00 a.m. to 11:00 p.m. The trip takes about 20 minutes. (Be sure to know which hotel has your reservation, and get off the van there. The hotels have separate front desks, and the walk between them will seem long with luggage.)

The fare for one person is \$13 one way, and \$24 round trip. Each additional passenger is \$5, so the fare for two is \$18 (\$9 each); for three the fare is \$23, etc. (Ground transportation costs are also at your presbytery/synod's expense.)

Reservations are NOT necessary for the shuttle from the airport; look for the Sunport Shuttle kiosk on the first floor of the airport, across from Southwest Baggage Claim 3. Reservations can be made the day before for the return to the airport, and we will help coordinate these during the conference.

When you arrive at the airport, look for other conference attendees and share a van if possible - lowering your per-person cost.

Because most attendees will depart the hotel during the same period on Friday, you are likely to be able to share a full van on the return, and get the benefit of the pricing structure. Hence, (unless you think you will depart when no one else will), you are better off purchasing a one-way ticket at the airport. Even if you pay the full \$13 fare for that ticket, you will probably save on the return

For more information, contact Sunport Shuttle at 505-883-4966, or www.sunportshuttle.com.

Taxi fare (one-way) is about \$34.

LAST MINUTE AND ON-SITE QUESTIONS AND CHANGES

With any changes to your registration or reservation after Friday, February 12, please contact:

Deborah Davies

ddavies@ctr.pcusa.org

502-386-3982 (cell phone)

Both Angela and Deb will be on-site in Albuquerque from Tuesday, February 13; the conference office will be in the Garden Room at the Hilton.

Safe travels.