

PRESBYTERY OF THE TWIN CITIES AREA  
Committee on Ministry

***BOILERPLATE ACTIONS***  
***Alter as required for each specific situation***  
*(\* = needs more work)*

- 1. Committee agenda outline**
- 2. Search process**
  - 2.1 Appointment of liaison
  - 2.2 Dissolution of pastor/associate pastor relationship
    - 2.2.1 Dissolution followed by honorable retirement
    - 2.2.2 Dissolution followed by transfer to another presbytery
    - 2.2.3 Dissolution followed by transfer to member-at-large roll
  - 2.3 Appointment of moderator
  - 2.4 Approval of church information form
    - 2.4.1 Pastor
    - 2.4.2 Associate pastor
  - 2.5 Approval of candidacy and call for continuing member of presbytery
    - 2.5.1 Pastor
    - 2.5.2 Associate pastor
  - 2.6 Approval of candidacy and call for member of another presbytery
    - 2.6.1 Pastor
    - 2.6.2 Associate pastor
  - 2.7 Approval of candidacy and call for non-ordained person (G-14.0314)
    - 2.7.1 Pastor to be ordained by this presbytery
    - 2.7.2 Associate pastor to be ordained by this presbytery
    - 2.7.3 Pastor to be ordained by another presbytery
    - 2.7.4 Associate pastor to be ordained by another presbytery
  - 2.8 Approval of candidacy and call for member of another denomination transferring to PC(USA)
    - \*2.8.1 Pastor
    - \*2.8.2 Associate pastor
  - 2.9 Approval of candidacy and call for member of another denomination not transferring to PC(USA)
    - 2.9.1 Pastor

2.9.2 Associate pastor

2.10 Administrative commission for installation

**3. Organizing pastor**

\*3.1 New church development startup

\*3.2 Chartering

**4. Designated pastor**

\*4.1 Approval of call to designated pastor

\*4.2 Approval of decision to continue or dissolve

4.3 Convert to undesignated term

**5. Interim pastor/associate pastor**

5.1 Interim pastor/associate pastor position description

5.2 Proposed candidates for interim pastor/associate pastor position

5.3 Interim pastor/associate pastor from this presbytery

5.4 Interim pastor/associate pastor from another presbytery

5.5 Interim pastor/associate pastor for non-ordained person

5.6 Interim pastor/associate pastor from another denomination

5.6.1 Another denomination in Formula of Agreement

\*5.6.2 Another denomination in correspondence

\*5.6.3 Another denomination not in correspondence

5.7 Change in terms within the contract period for interim pastor/associate pastor

5.8 Brief extension of contract for interim pastor/associate pastor

5.9 Extension of contract beyond one year for interim pastor/associate pastor

5.10 Termination of interim pastorate/associate pastorate

**6. Stated supply**

6.1 Stated supply position description

6.2 Proposed candidates for stated supply position

6.3 Appointment of stated supply from this presbytery

- 6.4 Appointment of stated supply from another presbytery
- 6.5 Appointment of stated supply for non-ordained person
- 6.6 Appointment of stated supply from another denomination
  - \*6.6.1 Another denomination in Formula of Agreement
  - \*6.6.2 Another denomination in correspondence
  - \*6.6.3 Another denomination not in correspondence
- 6.7 Reappointment of stated supply
- 6.8 Termination of stated supply
- 7. Parish associate**
  - 7.1 Appointment of parish associate
  - 7.2 Continuation of parish associate
  - 7.3 Termination of parish associate upon dissolution of pastorate
  - 7.4 Termination of parish associate upon expiration of approval
- 8. Laboring outside the bounds of presbytery**
  - 8.1 Geographical followed by dismissal
    - 8.1.1 Early beginning of pastorate/associate pastorate
    - 8.1.2 Early beginning of interim pastor/associate pastor
    - 8.1.3 General
  - 8.2 Geographical without dismissal
    - 8.2.1 General
    - 8.2.2 To perform a specific sacramental/liturgical service
    - 8.2.3 Permission from other presbytery
    - 8.2.4 Termination of approval
  - 8.3 Ecclesiastical followed by dismissal
  - 8.4 Ecclesiastical without dismissal
    - 8.4.1 Pastor/associate pastor
    - 8.4.2 Interim pastor/associate pastor
    - 8.4.3 To perform a specific sacramental/liturgical service
    - 8.4.4 Termination of approval
- 9. Laboring within the bounds of presbytery**
  - 9.1 Geographical followed by transfer

- 9.2 Geographical without transfer
  - 9.2.1 General
  - 9.2.2 To perform a specific sacramental/liturgical service
  - 9.2.3 Termination of approval
- 9.3 Ecclesiastical followed by transfer
- 9.4 Ecclesiastical without transfer
  - 9.4.1 General
  - 9.4.2 To perform a specific sacramental/liturgical service
  - 9.4.3 Termination of approval
- 10. Validated ministry in other service to the church (G-11.0410)**
  - \*10.1 Presbytery employee
  - \*10.2 Synod employee
  - \*10.3 General assembly employee
  - 10.4 Federated or yoked churches
    - \*10.4.1 Pastor from this presbytery
    - \*10.4.2 Pastor from another presbytery
    - \*10.4.3 Pastor from another denomination
    - \*10.4.4 For non-ordained person
  - \*10.5 Interdenominational
  - \*10.6 Partner in mission
  - 10.7 Renewal of terms of call for synod or general assembly employee
  - 10.8 Dissolution
- 11. Validated ministry beyond the jurisdiction of the church (G-11.0411)**
  - 11.1 Chaplaincy position for continuing member of presbytery
  - 11.2 Chaplaincy position for member of another presbytery
  - 11.3 Chaplaincy position for non-ordained person
  - 11.4 General for continuing member of presbytery
  - 11.5 General for member of another presbytery
  - \*11.6 General for non-ordained person
  - 11.7 Dissolution

- 12. Admission to presbytery other than through call or validated ministry**
  - 12.1 Retired minister
    - 12.1.1 Retired minister participating in usual examination process
    - 12.1.2 Retired minister unable to participate in usual examination process
  - 12.2 Non-retired minister
- \*13. Commissioned lay pastor**
- \*14. Certified Christian educator**
- 15. Special task force**
  - 15.1 Appointment following session request
  - 15.2 Appointment following personnel committee request
  - 15.3 Interview candidate for pastor/associate pastor position
  - 15.4 Interview non-parish membership transfer
  - 15.5 General
  - 15.6 Dismissal
- 16. Miscellaneous actions for presbytery's attention**
  - 16.1 Pastor emeritus
  - 16.2 Designate honorably retired for non-parish clergy
  - 16.3 Dismissal of non-parish clergy to another presbytery
  - 16.4 Release from exercise of ordained office (not a disciplinary case)
  - 16.5 Reinstatement to the active roll (not a disciplinary case)
  - 16.6 Restoration to active ministry after disciplinary proceedings
    - 16.6.1 Regular restoration
    - \*16.6.2 Early restoration
    - \*16.6.3 Reordination after removal from office
  - 16.7 Abolish position
  - \*16.8 Establish position
  - 16.9 Session visitations

- 16.10 Vacant positions receiving dossiers
- 16.11 Change in IRS mileage allowance for business travel
- 16.12 Annual report of salaries and allowances
- 16.13 Annual report of ministers not serving a governing body of PC(USA)
- 16.14 Appoint an administrative commission other than for installation

**17. Miscellaneous actions for committee's attention**

- 17.1 Election of officers
- 17.2 Appointment of subcommittees and subcommittee chairs
- 17.3 Completion of sexual exploitation inquiry (148A)
- 17.4 Compensation plan
- 17.5 Welfare fund distribution/shared grant application
- 17.6 Permission to circulate dossier
- 17.7 Information item
- 17.8 Discussion item
- 17.9 Entrance/exit interview
- 17.10 Resignation of committee member
- 17.11 Approval of pulpit supply list

**18. Committee minutes outline**

***1. Committee agenda outline***

PRESBYTERY OF THE TWIN CITIES AREA  
**Committee on Ministry**

Lake Nokomis Presbyterian Church  
1620 E 46<sup>th</sup> St, Minneapolis, MN 55407  
612-721-4463

***AGENDA - \_\_\_\_\_, 2002***

5:00 pm      Subcommittees begin meeting; Box suppers available (\$7.00)  
 6:00 pm      Committee on Ministry convenes

**I. OPENING:**

- A. Call to order
- B. Opening prayer (\_\_\_\_\_)
- C. Approval of minutes of \_\_\_\_\_, 2002

*Corrections?*

- D. Agenda review
- E. Requests to be excused from today's meeting (*call excuses to the chair at \_\_\_\_\_*):

F. Order of the day:

**II. COMMUNICATION LOG (\* = *included in agenda packet*):**

<i>Date</i>	<i>From</i>	<i>Regarding</i>	<i>Disposition</i>
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**III. ACTION ITEMS:**

*Consent Agenda*

*Other Agenda Items*

**IV. REPORTS:**

**A. Subcommittees:**

- 1. Membership - \_\_\_\_\_
- 2. Pensions - \_\_\_\_\_
- 3. Session Visitation - \_\_\_\_\_
- 4. Transitions - \_\_\_\_\_
- 5. Vacant Positions - \_\_\_\_\_

**B. Special Task Forces (month established/item number):**

**C. Vacant Positions:**

<i>Open</i>				
<i>Location</i>	<i>Church Name</i>	<i>Position</i>	<i>Liaison</i>	<i>Mod/Interim</i>
<i>Since</i>				

(CC) = considering candidates

**D. Temporary Positions:**

*INTERIMS*

<i>Date</i>	<i>Location</i>	<i>Church Name</i>	<i>Interim</i>	<i>% Time</i>	<i>Liaison</i>	<i>Exp</i>
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*STATED SUPPLIES*

<i>Date</i>	<i>Location</i>	<i>Church Name</i>	<i>Stated Supply</i>	<i>% Time</i>	<i>Liaison</i>	<i>Exp</i>
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*TEMPORARY SUPPLIES*  
*Date*      *Location*      *Church Name*      *Temp Supply (Denom)*      *% Time*      *Liaison*      *Exp*

*DESIGNATED PASTORS*  
*Exp*      *Discern*  
*Location*      *Church Name*      *Desig Pastor*      *% Time*      *Liaison*      *Date*  
*Date*

*PARISH ASSOCIATES*  
*Date*      *Location*      *Church Name*      *Parish Associate*      *Exp*

**E.      Laboring In or Out of Bounds:**

*PERMISSION TO LABOR OUTSIDE GEOGRAPHICAL BOUNDS*  
*Date*      *Name*      *Presbytery/Setting of Labor*      *Exp*

*PERMISSION TO LABOR OUTSIDE ECCLESIASTICAL BOUNDS*  
*Date*      *Name*      *Denom/Setting of Labor*      *Exp*

*PERMISSION TO LABOR WITHIN GEOGRAPHICAL BOUNDS*  
*Date*      *Name*      *Presbytery/Membership*      *Setting of Labor*      *Exp*

*PERMISSION TO LABOR WITHIN ECCLESIASTICAL BOUNDS*  
*Date*      *Name*      *Denom/Membership*      *Setting of Labor*      *Exp*

**F.      Inactive Members of Presbytery:**  
*Name*      *Presbytery Action*      *Exp Date*

**G.      Temporarily Excluded From Roll:**

*Requested*  
*Name*      *Presbytery Action*      *Liaison*      *Exp Date*  
*Reinstatement*

**H.      Retirements:**  
*Acknowledge*      *Name*      *COM Action*      *Presby Action*      *Retire Date*      *Presby*

**V.      CLOSING:**

- A.      The meeting was adjourned at \_\_\_\_\_ pm.
- B.      The closing prayer was offered by \_\_\_\_\_.

**VI.      NEXT MEETINGS:**

**Subcommittees**  
 Membership: (time, date, location)  
 Pensions: (time, date, location)

Session Visitation: (time, date, location)

Transitions: (time, date, location)

Vacant Positions: (time, date, location)

**Committee on Ministry**

\_\_\_\_\_, 20\_\_ - 6:00 p.m.

Lake Nokomis Presbyterian Church

1620 E 46<sup>th</sup> St, Minneapolis, MN 55407

612-721-4463

**2. Search process**

**2.1 Appointment of liaison**

To appoint \_\_\_\_\_ as the Committee on Ministry's liaison to the session and pastor/associate pastor nominating committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_\_.

**2.2 Dissolution of pastor/associate pastor relationship**

**2.2.1 Dissolution followed by honorable retirement**

To recommend to presbytery that, based upon the request of [minister or congregation] and with the concurrence of [minister or congregation], the \_\_\_\_-time \_\_\_\_\_ pastoral relationship between the Reverend \_\_\_\_\_ and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, be dissolved as of \_\_\_\_\_, 20\_\_,

AND

that the request of the Reverend \_\_\_\_\_ to be designated "Honorably Retired" be granted as of \_\_\_\_\_, 20\_\_.

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**2.2.2 Dissolution followed by transfer to another presbytery**

To recommend to presbytery that, based upon the request of [minister or congregation] and with the concurrence of [minister or congregation], the \_\_\_\_\_ pastoral relationship between the Reverend \_\_\_\_\_ and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, be dissolved effective \_\_\_\_\_, 20\_\_,

AND

that the Reverend \_\_\_\_\_ be dismissed to the Presbytery of \_\_\_\_\_ [where he/she will assume the position as \_\_\_\_\_ pastor of \_\_\_\_\_ Church,

effective \_\_\_\_\_, 20\_\_/enroll in a graduate program at \_\_\_\_\_/whatever the reason], upon receipt of their request.

### **2.2.3 *Dissolution followed by transfer to member-at-large roll***

To recommend to presbytery that, based upon the request of [minister or congregation] and with the concurrence of [minister or congregation], the \_\_\_\_-time \_\_\_\_\_ pastoral relationship between the Reverend \_\_\_\_\_ and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, be dissolved as of \_\_\_\_\_, 20\_\_,

AND

that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of pr esbytery.

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

### **2.3 *Appointment of moderator***

To recommend to presbytery that the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

#### ***Approval of church information form***

##### **2.4.1 *Pastor***

To approve the Church Information Form for the \_\_\_\_-time position of pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, and to authorize the Pastor Nominating Committee to submit it to the denomination's Churchwide Personnel Services, Louisville.

##### **2.4.2 *Associate Pastor***

To approve the Church Information Form for the \_\_\_\_-time position of associate pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, and to authorize the Associate Pastor Nominating Committee to submit it to the denomination's Churchwide Personnel Services, Louisville.

### **2.5 *Approval of candidacy and call for continuing member of presbytery***

##### **2.5.1 *Pastor***

Subject to the successful completion of the sexual exploitation inquiry:

To concur with the judgment of the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, that the Reverend \_\_\_\_\_ is suitable for the position of pastor.

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if known));  
\_\_\_ persons were heard to preach (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
\_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process in conformance with the provisions of Equal Employment Opportunity for ministers and has considered candidates without regard to race, ethnic origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ as \_\_\_-time pastor be approved effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points

Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$_____
Continuing Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Continuing Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:
Sabbatical	___ No ___ Yes; Length of leave ___; Years of service required: ___;

Session approval of dates and plan  
required

AND

that the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church,  
\_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her  
service [as interim pastor/temporary supply and] as moderator of the  
session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_,  
20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to  
the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for  
the 20\_\_ Pulpit Supply List.]

### **2.5.2 Associate pastor**

Subject to the successful completion of the sexual exploitation inquiry:

To concur with the judgment of the Associate Pastor Nominating Committee  
of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, that the Reverend \_\_\_\_\_ is  
suitable for the position of associate pastor.

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from  
racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if  
known));

\_\_\_ persons were heard to preach (\_\_\_ women (if known), \_\_\_  
racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));

\_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic  
persons (if known), \_\_\_ persons with disabilities (if known));

and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Associate Pastor Nominating Committee of  
\_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process  
in conformance with the provisions of Equal Employment Opportunity for  
ministers and has considered candidates without regard to race, ethnic  
origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action  
on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to  
the Reverend \_\_\_\_\_ as \_\_\_-time associate pastor be approved  
effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:
Sabbatical	___ No ___ Yes; Length of leave ___; Years of service required: ___; Session approval of dates and plan required

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service as interim associate pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**2.6 Approval of candidacy and call for member of another presbytery**

**2.6.1 Pastor**

Subject to the successful completion of the sexual exploitation inquiry:

To concur with the judgment of the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, that the Reverend \_\_\_\_\_ is suitable for the position of pastor.

To report to presbytery that, in compliance with the Form of Government ( G-11.0402), the Committee on Ministry has examined and sustained the

Reverend \_\_\_\_\_ "on his/her Christian faith and views in theology, the sacraments, and the government of this church."

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if known));  
\_\_\_ persons were heard to preach (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
\_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process in conformance with the provisions of Equal Employment Opportunity for ministers and has considered candidates without regard to race, ethnic origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ as \_\_\_-time pastor be approved effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points

Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:
Sabbatical	___ No ___ Yes; Length of leave ___; Years of service required: ___; Session approval of dates and plan required

AND

that the call be forwarded to the Presbytery of \_\_\_\_\_ to be placed in the hands of the Reverend \_\_\_\_\_ with the request that, if the way be clear, he/she be dismissed to the Presbytery of the Twin Cities Area,

AND

that the Reverend \_\_\_\_\_ be granted permission to labor within the bounds of the Presbytery of the Twin Cities Area as \_\_\_\_\_-time pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, until his/her credentials have been received

AND

that, upon receipt of his/her credentials, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery,

AND

that the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

### ***2.6.2 Associate pastor***

Subject to the successful completion of the sexual exploitation inquiry:

To concur with the judgment of the Associate Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, that the Reverend \_\_\_\_\_ is suitable for the position of associate pastor.

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ "on his/her Christian faith and views in theology, the sacraments, and the government of this church."

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if known));

\_\_\_ persons were heard to preach (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));

\_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));

and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Associate Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process in conformance with the provisions of Equal Employment Opportunity for ministers and has considered candidates without regard to race, ethnic origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ as \_\_\_-time associate pastor be approved effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points

Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:
Sabbatical	___ No ___ Yes;
	Length of leave ___;
	Years of service required: ___;
	Session approval of dates and plan required

AND

that the call be forwarded to the Presbytery of \_\_\_\_\_ to be placed in the hands of the Reverend \_\_\_\_\_ with the request that, if the way be clear, he/she be dismissed to the Presbytery of the Twin Cities Area,

AND

that the Reverend \_\_\_\_\_ be granted permission to labor within the bounds of the Presbytery of the Twin Cities Area as \_\_\_\_-time associate pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, until his/her credentials have been received,

AND

that, upon receipt of his/her credentials, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service as interim associate pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

## **2.7 Approval of candidacy and call for non-ordained person (G-14.0314)**

*(COM in presbytery of call reports/recommends suitability, EEO, terms, membership roll, and moderator; CPM in presbytery of call presents candidate for examination; CPM in presbytery of care recommends ordination commission (presbytery of call may be asked to do ordination on behalf of presbytery of care); COM in presbytery of call recommends installation commission (unless it is combined with ordination commission in pby of call))*

### **2.7.1 Pastor to be ordained by this presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To concur with the judgment of the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, that Mr./Ms. \_\_\_\_\_ is suitable for the position of pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_.

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if known));

\_\_\_ persons were heard to preach (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known)); \_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known)); and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process in conformance with the provisions of Equal Employment Opportunity for ministers and has considered candidates without regard to race, ethnic origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to Mr./Ms. \_\_\_\_\_ as \_\_\_-time pastor be approved effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$ _____
Housing/Utility Allow.	\$ _____
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$ _____
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:
Sabbatical	___ No ___ Yes;
	Length of leave ___;
	Years of service required: ___;
	Session approval of dates and plan required

To recommend to presbytery that, upon ordination, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery,

AND

that the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

### **2.7.2 Associate pastor to be ordained by this presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To concur with the judgment of the Associate Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, that Mr./Ms. \_\_\_\_\_ is suitable for the position of associate pastor.

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if known));  
\_\_\_ persons were heard to preach (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
\_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Associate Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process in conformance with the provisions of Equal Employment Opportunity for ministers and has considered candidates without regard to race, ethnic origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to Mr./Ms. \_\_\_\_\_ as \_\_\_-time associate pastor be approved, effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points

Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Auto Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:
Sabbatical	___ No ___ Yes; Length of leave ___; Years of service required: ___; Session approval of dates and plan required

To recommend to presbytery that, upon ordination, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service as interim associate pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

### ***2.7.3 Pastor to be ordained by another presbytery***

Subject to the successful completion of the sexual exploitation inquiry:

To concur with the judgment of the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, that Mr./Ms. \_\_\_\_\_ is suitable for the position of pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_\_\_.

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained Mr./Ms.

\_\_\_\_\_, “on his/her Christian faith and views in theology, the sacraments, and the government of this church.”

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if known));  
\_\_\_ persons were heard to preach (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
\_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process in conformance with the provisions of Equal Employment Opportunity for ministers and has considered candidates without regard to race, ethnic origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to Mr./Ms. \_\_\_\_\_ as \_\_\_-time pastor be approved, effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Auto Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:
Sabbatical	___ No ___ Yes; Length of leave ___; Years of service required: ___; Session approval of dates and plan required

To recommend to presbytery that the call be forwarded to the Presbytery of \_\_\_\_\_ to be placed in the hands of Mr./Ms. \_\_\_\_\_ with the request that the Presbytery of \_\_\_\_\_ proceed to the implementation of procedures for ordaining a candidate.

To recommend to presbytery that, if the way be clear, upon ordination of the Reverend \_\_\_\_\_, the Presbytery of \_\_\_\_\_ dismiss him/her to the Presbytery of the Twin Cities Area,

AND

that the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery,

AND

that the Reverend \_\_\_\_\_ be appointed moderator of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

#### **2.7.4 Associate pastor to be ordained by another presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To concur with the judgment of the Associate Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, that Mr./Ms. \_\_\_\_\_ is suitable for the position of associate pastor.

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained Mr./Ms. \_\_\_\_\_, “on his/her Christian faith and views in theology, the sacraments, and the government of this church.”

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if known));

\_\_\_ persons were heard to preach (\_\_\_ women (if known) ), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known)); \_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known)); and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Associate Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process in conformance with the provisions of Equal Employment Opportunity for ministers and has considered candidates without regard to race, ethnic origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to Mr./Ms. \_\_\_\_\_ as \_\_\_-time associate pastor be approved, effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$ _____
Housing/Utility Allow.	\$ _____
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Auto Allowance	IRS rate, vouchered up to \$ _____
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:
Sabbatical	___ No ___ Yes;
	Length of leave ___;
	Years of service required: ___;
	Session approval of dates and plan required

To recommend to presbytery that the call be forwarded to the Presbytery of \_\_\_\_\_ to be placed in the hands of Mr./Ms. \_\_\_\_\_ with the request that the Presbytery of \_\_\_\_\_ proceed to the implementation of procedures for ordaining a candidate.

To recommend to presbytery that, if the way be clear, upon ordination of the Reverend \_\_\_\_\_, the Presbytery of \_\_\_\_\_ dismiss him/her to the Presbytery of the Twin Cities Area,

AND

that the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service as interim associate pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**2.8 Approval of candidacy and call for member of another denomination transferring to PC(USA)**

*(With Formula of Agreement, this situation is unlikely with UCC, RCA, or ELCA. Indeed, we've agreed we will not proselytize ministers from these partner denominations. This situation is most likely with those who are not Formula of Agreement partners. For Baptist, Moravian, Methodist, etc., see page 43 of GA's COM Handbook.)*

**\*2.8.1 Pastor**

Subject to the successful completion of the sexual exploitation inquiry:

**\*2.8.2 Associate Pastor**

Subject to the successful completion of the sexual exploitation inquiry:

**2.9 Approval of candidacy and call for member of another denomination not transferring to PC(USA)**

*(This would most likely be used to create dual standing for Formula of Agreement partners, i.e., UCCs, RCAs, ELCAs.)*

**2.9.1 Pastor**

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that the Committee on Ministry is satisfied that the Reverend \_\_\_\_\_, a member in good standing in the \_\_\_\_\_ [include denomination] has fulfilled the requirements of the Book of Order G-14.0514 and G-11.0404c.

To concur with the judgment of the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, that the Reverend \_\_\_\_\_ is suitable for the position of pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_.

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ "on his/her Christian faith and views in theology, the sacraments, and the government of this church."

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if known));  
\_\_\_ persons were heard to preach (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
\_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process in conformance with the provisions of Equal Employment Opportunity for ministers and has considered candidates without regard to race, ethnic origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ as \_\_\_-time pastor be approved effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full

Moving Expense  
Housing Loan  
Sabbatical

Up to \$\_\_\_\_\_, vouchered  
\_\_\_ No \_\_\_ Yes; Terms of loan:  
\_\_\_ No \_\_\_ Yes;  
Length of leave \_\_\_;  
Years of service required: \_\_\_;  
Session approval of dates and plan  
required

AND

that the Reverend \_\_\_\_\_ be granted permission to labor within the bounds of the Presbytery of the Twin Cities Area as \_\_\_-time pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, until his/her credentials have been received

AND

that upon receipt of his/her credentials from the \_\_\_\_\_ of the \_\_\_\_\_, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery during the time of his/her service as \_\_\_-time pastor at \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, and until such time as his/her service as \_\_\_-time pastor at \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, ends

AND

that, upon enrollment, the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

### **2.9.2 Associate Pastor**

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that the Committee on Ministry is satisfied that the Reverend \_\_\_\_\_, a member in good standing in the \_\_\_\_\_ [include denomination] has fulfilled the requirements of the Book of Order G-14.0514 and G-11.0404c.

To concur with the judgment of the Associate Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, that the Reverend \_\_\_\_\_ is

suitable for the position of associate pastor of \_\_\_\_\_ Church,  
\_\_\_\_\_, \_\_\_\_.

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ "on his/her Christian faith and views in theology, the sacraments, and the government of this church."

To note that the position was widely advertised:

\_\_\_ PIF forms were received (\_\_\_ from women (if known), \_\_\_ from racial/ethnic persons (if known), \_\_\_ from persons with disabilities (if known));  
\_\_\_ persons were heard to preach (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
\_\_\_ persons were interviewed (\_\_\_ women (if known), \_\_\_ racial/ethnic persons (if known), \_\_\_ persons with disabilities (if known));  
and that \_\_\_ persons were offered the position; \_\_\_ accepted.

To report to presbytery that the Associate Pastor Nominating Committee of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has implemented its search process in conformance with the provisions of Equal Employment Opportunity for ministers and has considered candidates without regard to race, ethnic origin, gender, age, disability, or marital status.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ as \_\_\_-time associate pastor be approved effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	p to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:

Sabbatical

\_\_\_ No \_\_\_ Yes;  
Length of leave \_\_\_;  
Years of service required: \_\_\_;  
Session approval of dates and plan  
required

AND

that the Reverend \_\_\_\_\_ be granted permission to labor within the bounds of the Presbytery of the Twin Cities Area as \_\_\_-time associate pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, until his/her credentials have been received

AND

that upon receipt of his/her credentials from the \_\_\_\_\_ of the \_\_\_\_\_, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery during the time of his/her service as \_\_\_-time associate pastor at \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, and until such time as his/her service as \_\_\_-time associate pastor at \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, ends.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**2.10 Administrative commission for installation**

To report to presbytery that the following arrangements have been approved for the installation of the Reverend \_\_\_\_\_ as \_\_\_-time \_\_\_\_\_ pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_:

Date:

Time:  
Place:

AND

that the following persons be appointed as members of the Administrative Commission:

Ministers \_\_\_\_\_ Elders \_\_\_\_\_

\_\_\_\_\_ AND

that the moderator of the presbytery, the Reverend/Elder \_\_\_\_\_, preside and propound the Constitutional questions,

AND

that the following people be seated as corresponding members of the commission:

### **3. Organizing pastor**

#### **\*3.1 New church development start-up**

*(When beginning an NCD, an NCD Search Committee will present a candidate for organizing pastor, who will become a member of the presbytery staff. COM will do 148A, concur with search committee on suitability of candidate, SOF, validation of the position within the jurisdiction of the church, approve terms, EEO stats, EEO report, transfer membership, forward the call, LIB, enroll as member. No action on moderator because there is no church or session. Players in these actions can include the search committee, the presbytery's personnel committee, the PCouncil, and COM.)*

#### **\*3.2 Chartering**

*(At the point of chartering, the NCD and steering committee cause three things to happen: the congregation is chartered; a pastor is called (org pastor may be elected as pastor); and a session is elected. COM appoints a moderator to the congregation for the election of the pastor. Note EEO was met with the organizing search, recommend terms, recommend moderator, install.)*

#### **\*4. Designated pastor**

*(Continuing member, another presbytery, non-ordained person, another denomination) approved list of names; 148A; examination; transfer of membership and labor within bounds; moderator; terms of call; EEO stats and report; discern date stuff; end of service of previous moderator; membership roll assignment and pulpit supply; installation service*

#### **\*4.1 Approval of call to designated pastor**

#### **\*4.2 Approval of decision to continue or dissolve**

#### **4.3 Convert to undesignated term**

To approve the request of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_\_\_, that the Reverend \_\_\_\_\_, currently serving as designated pastor, be elected by the congregation and installed as pastor for an indefinite term.

To note that AAEEEO requirements were fulfilled by COM in the original search as required by Book of Order G-14.0501g.

To recommend to presbytery that, if the way be clear by congregational action on \_\_\_\_\_, 20\_\_, the call of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ as \_\_\_\_-time pastor for an indefinite term be approved effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$ _____
Housing/Utility Allow.	\$ _____
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	\$ _____
Soc. Sec. Offset	\$ _____
Opt. Retirement Contrib.	\$ _____
Automobile Allowance	\$IRS rate, vouchered up to \$_____
Continuing Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Other Prof. Expenses	\$_____, vouchered
Continuing Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:
Sabbatical	___ No ___ Yes; Length of leave ___; Years of service required: ___; Session approval of dates and plan required

AND

that the Reverend \_\_\_\_\_ continue as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

**5. Interim pastor/associate pastor**

**5.1 Interim pastor/associate pastor position description**

To approve the \_\_\_\_-time interim \_\_\_\_\_ pastor position description for \_\_\_\_\_ Church, \_\_\_\_\_, \_\_.

**5.2 Proposed candidates for interim pastor/associate pastor position**

To note that the following names were provided to [the clerk of session/Mr./Ms. \_\_\_\_\_] of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, on \_\_\_\_\_, 20\_\_, as candidates for the position of \_\_\_\_-time interim \_\_\_\_\_ pastor: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

**5.3 Interim pastor/associate pastor from this presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that the Committee on Ministry has concurred in the invitation of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ to serve as \_\_\_\_-time interim \_\_\_\_\_ pastor, effective \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Auto Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:

[To recommend to presbytery that the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.]

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**5.4 Interim pastor/associate pastor from another presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ "on his/her Christian faith and views in theology, the sacraments, and the government of this church."

To report to presbytery that the Committee on Ministry has concurred in the invitation of the session \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ to serve as \_\_\_\_-time interim \_\_\_\_\_ pastor, effective \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$ _____
Housing/Utility Allow.	\$ _____
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Auto Allowance	IRS rate, vouchered up to \$ _____
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full
Moving Expense	Up to \$ _____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:

To recommend to presbytery that the Presbytery of \_\_\_\_\_ be requested to dismiss the Reverend \_\_\_\_\_ to the Presbytery of the Twin Cities Area,

AND

that the Reverend \_\_\_\_\_ be granted permission to labor within the bounds of the Presbytery of the Twin Cities Area as \_\_\_\_-time interim \_\_\_\_\_ pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, until his/her credentials have been received,

AND

that, upon receipt of his/her credentials, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery,

AND

[that, upon his/her enrollment, the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_.]

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the

session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**5.5 Interim pastor/associate pastor for non-ordained person**

*(COM in presbytery of call reports/recommends terms, membership roll, and moderator; CPM in the presbytery of call presents candidate for examination; CPM in presbytery of care recommends ordination commission (presbytery of call may be asked to do ordination on behalf of presbytery of care))*

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that the Committee on Ministry has concurred in the invitation of the session \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to Mr./Ms. \_\_\_\_\_ to serve as \_\_\_\_-time interim \_\_\_\_\_ pastor, effective \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Auto Allowance	IRS rate, vouchered up to \$ _____
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan

To recommend to presbytery that, upon ordination, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery,

AND

[that the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.]

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**5.6 Interim pastor/associate pastor from another denomination**

**5.6.1 Another denomination in Formula of Agreement**

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that the Committee on Ministry is satisfied that the Reverend \_\_\_\_\_, a member in good standing of the \_\_\_\_\_ of the \_\_\_\_\_, has fulfilled the requirements of Book of Order G-14.0514 and G-11.0404c.

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ "on his/her Christian faith and views in theology, the sacraments, and the government of this church."

To report to presbytery that the Committee on Ministry has concurred in the invitation of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ to serve as \_\_\_\_-time interim \_\_\_\_\_ pastor, effective \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	\$
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Auto Allowance	IRS rate, vouchered up to \$____
Cont. Ed. Allowance	\$1,200 per year, vouchered
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full

Moving Expense  
Housing Loan  
Sabbatical

Up to \$\_\_\_\_\_, vouchered  
\_\_\_ No \_\_\_ Yes; Terms of loan:  
\_\_\_ No \_\_\_ Yes;  
Length of leave \_\_\_;  
Years of service required: \_\_\_;  
Session approval of dates and plan  
required

To recommend to presbytery that the Reverend \_\_\_\_\_ be granted permission to labor within the bounds of the Presbytery of the Twin Cities Area as interim \_\_\_\_\_ pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_, until his/her credentials have been received from \_\_\_\_\_,

AND

that, upon receipt of his/her credentials, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery during the time of his/her service as interim \_\_\_\_\_ pastor at \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_, and until such time as his/her service as interim \_\_\_\_\_ pastor there ends,

AND

[that the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_, effective \_\_\_\_\_, 20\_\_.]

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**\*5.6.2 Another denomination in correspondence**

Subject to the successful completion of the sexual exploitation inquiry:

*(issue of transfer/not transfer; need statement of faith and examination stuff; concurrence with invitation of session, approval of terms, transfer of credentials, labor within bounds; assign to membership roll, denominational standing wording, appoint moderator, if applicable; report end of previous moderator and membership roll)*

**\*5.6.3 Another denomination not in correspondence**

Subject to the successful completion of the sexual exploitation inquiry:

*(basically a temporary supply; would not likely be moderator; Issue of transfer/not transfer; need statement of faith and examination stuff; concurrence with invitation of session, approval of terms, satisfaction with credentials, denominational standing wording, labor within bounds, appoint a member as moderator; report end of previous moderator and membership roll)*

**5.7 Change in terms within the contract period for interim pastor/associate pastor**

To report to presbytery that the Committee on Ministry has concurred with the action of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, in its revision of the \_\_\_\_-time interim \_\_\_\_\_ pastor position description and contract for \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, [from \_\_\_\_-time to \_\_\_\_-time,] for the period \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, with a change in the terms as follows:

Points	
Cash Salary	\$ _____
Housing/Utility Allow.	\$ _____
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Auto Allowance	IRS rate, vouchered up to \$ _____
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:

**5.8 Brief extension of contract for interim pastor/associate pastor**

To report to presbytery that the Committee on Ministry has concurred in the invitation of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to extend the \_\_\_\_-time interim \_\_\_\_\_ pastoral relationship between the Reverend \_\_\_\_\_ and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, for the period \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, with no change in the terms of the contract.

**5.9 Extension of contract beyond one year for interim pastor/associate pastor**

To report to presbytery that the Committee on Ministry has concurred with the action of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to continue the \_\_\_\_-time interim \_\_\_\_\_ pastor relationship between the Reverend \_\_\_\_\_ and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, for the period \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, with [no change in the terms/a change in the terms as follows]:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	<input type="checkbox"/> No <input type="checkbox"/> Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Auto Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	<input type="checkbox"/> No <input type="checkbox"/> Yes; Terms of loan:

**5.10 Termination of interim pastorate/associate pastorate**

To report to presbytery that the \_\_\_\_-time interim \_\_\_\_\_ pastor relationship between the Reverend \_\_\_\_\_ and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, will end as of \_\_\_\_\_, 20\_\_.

To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the \_\_\_\_\_ roll of presbytery.

To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**6. Stated supply**

**6.1 Stated supply position description**

To approve the \_\_\_\_-time stated supply position description for \_\_\_\_\_ Church, \_\_\_\_\_, \_\_.

**6.2 Proposed candidates for stated supply position**

To note that the following names were provided to [the clerk of session/Mr./Ms. \_\_\_\_\_] of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, on \_\_\_\_\_, 20\_\_, as candidates for the position of \_\_\_\_-time stated supply: \_\_\_\_\_, \_\_\_\_\_.

**6.3 Appointment of stated supply from this presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that, with the concurrence of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, it appoint the Reverend \_\_\_\_\_ to a one-year term as \_\_\_\_\_-time stated supply, effective \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$ _____
Housing/Utility Allow.	\$ _____
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$ _____
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	\$_____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:

AND

that the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**6.4 Appointment of stated supply from another presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ “on his/her Christian faith and views in theology, the sacraments, and the government of this church.”

To recommend to presbytery that, with the concurrence of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, it appoint the Reverend \_\_\_\_\_ to a one-year term as \_\_\_\_\_-time stated supply, effective \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$ _____
Housing/Utility Allow.	\$ _____
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$ _____
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	\$_____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:

To recommend to presbytery that the Presbytery of \_\_\_\_\_ be requested to dismiss the Reverend \_\_\_\_\_ to the Presbytery of the Twin Cities Area,

AND

that the Reverend \_\_\_\_\_ be granted permission to labor within the bounds of the Presbytery of the Twin Cities Area as \_\_\_\_\_-time stated supply of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, until his/her credentials have been received,

AND

that, upon receipt of his/her credentials, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery,

AND

that, upon his/her enrollment, the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_.

[To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**6.5 Appointment of stated supply for non-ordained person**

*(COM in presbytery of call reports/recommends terms, membership roll, and moderator; CPM in the calling presbytery presents candidate for examination; CPM in presbytery of care recommends ordination commission (presbytery of call may be asked to do ordination on behalf of presbytery of care))*

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that, with the concurrence of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, it appoint Mr./Ms. \_\_\_\_\_ to a one-year term as \_\_\_\_\_-time stated supply, effective \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$ _____
Housing/Utility Allow.	\$ _____
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$ _____
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	\$_____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month
Pension	Full
Moving Expense	Up to \$_____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan:

To recommend to presbytery that, upon ordination, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery,

AND

that the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service [as interim pastor/temporary supply and] as moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_ .]

[To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the member-at-large roll of presbytery.]

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**6.6 Appointment of stated supply from another denomination**

**\*6.6.1 Another denomination in Formula of Agreement**

Subject to the successful completion of the sexual exploitation inquiry:

**\*6.6.2 Another denomination in correspondence**

Subject to the successful completion of the sexual exploitation inquiry:

*(need statement of faith and examination stuff; appointment/concurrence language, approval of terms, transfer of credentials, labor within bounds, assign to membership roll, denominational standing wording, appoint moderator, if applicable; report end of previous moderator)*

**\*6.6.3 Another denomination not in correspondence**

Subject to the successful completion of the sexual exploitation inquiry:

*(wouldn't this be temporary supply? transfer/not transfer issue; not a moderator)*

**6.7 Reappointment of stated supply**

To recommend to presbytery that, with the concurrence of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, it re-appoint the Reverend \_\_\_\_\_ to a one-year term as \_\_\_\_-time stated supply, from \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, [with no change in terms/with the following change in terms]:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year
Vacation	One month

Pension  
Moving Expense  
Housing Loan

Full  
Up to \$\_\_\_\_\_, vouchered  
\_\_\_ No \_\_\_ Yes; Terms of loan:

**6.8 Termination of stated supply**

To recommend to presbytery that, at the request of [minister or congregation] and with the concurrence of [minister or congregation], the \_\_\_-time stated supply appointment of the Reverend \_\_\_\_\_ at \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, be terminated effective \_\_\_\_\_, 20\_\_.

(Or: To report to presbytery that the \_\_\_-time stated supply appointment of the Reverend \_\_\_\_\_ at \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, has expired, effective \_\_\_\_\_, 20\_\_.)

To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the \_\_\_\_\_ roll of presbytery.

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**7. Parish associate**

**7.1 Appointment of parish associate**

To recommend to presbytery that the invitation of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, to the Reverend \_\_\_\_\_ to serve in a parish associate relationship, [with/without] remuneration, be approved for one year, effective \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_.

**7.2 Continuation of parish associate**

To recommend to presbytery that, at the invitation of the session of \_\_\_\_\_, Church, \_\_\_\_\_, \_\_, the parish associate relationship between the Reverend \_\_\_\_\_ and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, be continued for another year, effective from \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_.

**7.3 Termination of parish associate upon dissolution of pastorate**

To recommend to presbytery that the parish associate relationship currently existing between the Reverend \_\_\_\_\_ and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, be dissolved effective \_\_\_\_\_, 20\_\_, according to the provisions of G-14.0515, which require that such relationships be terminated whenever a pulpit becomes vacant.

**7.4 Termination of parish associate upon expiration of approval**

To report to presbytery that the parish associate relationship currently existing between the Reverend \_\_\_\_\_ and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, expired effective \_\_\_\_\_, 20\_\_.

**8. *Laboring outside the bounds of presbytery***

**8.1 *Geographical followed by dismissal***

**8.1.1 *Early beginning of pastorate/associate pastorate***

To recommend to presbytery that the Reverend \_\_\_\_\_ be granted permission to labor outside the geographical bounds of the Presbytery of the Twin Cities Area and within the bounds of the Presbytery of \_\_\_\_\_, effective \_\_\_\_\_, 20\_\_, so that he/she may begin his/her duties as \_\_\_\_\_ pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_,

AND

that the Reverend \_\_\_\_\_ be dismissed to the Presbytery of \_\_\_\_\_, upon receipt of their request.

**8.1.2 *Early beginning of interim pastor/associate pastor***

To recommend to presbytery that, effective \_\_\_\_\_, 20\_\_, the Reverend \_\_\_\_\_ be granted permission to labor outside the geographical bounds of the Presbytery of the Twin Cities Area and within the bounds of the Presbytery of \_\_\_\_\_ as interim \_\_\_\_\_ pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_,

AND

that the Reverend \_\_\_\_\_ be dismissed to the Presbytery of \_\_\_\_\_, upon receipt of their request.

**8.1.3 *General***

To recommend to presbytery that, effective \_\_\_\_\_, 20\_\_, the Reverend \_\_\_\_\_ be granted permission to labor outside the geographical bounds of the Presbytery of the Twin Cities Area and within the bounds of the Presbytery of \_\_\_\_\_ as \_\_\_\_-time [chaplain/professor/whatever] at \_\_\_\_\_, \_\_\_\_\_, \_\_,

AND

that the Reverend \_\_\_\_\_ be dismissed to the Presbytery of \_\_\_\_\_, upon receipt of their request.

## **8.2 Geographical without dismissal**

### **8.2.1 General**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that, from \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, the Reverend \_\_\_\_\_ be granted permission to labor outside the geographical bounds of the Presbytery of the Twin Cities Area and within the bounds of the Presbytery of \_\_\_\_\_ as \_\_\_\_-time [chaplain/professor/whatever] of \_\_\_\_\_, \_\_\_\_\_, \_\_. It is noted that, under the provisions of G-11.0401, “such permission and consent shall be reviewed and renewed annually.”

[May need language about membership roll]

### **8.2.2 To perform a specific sacramental/liturgical service**

To report to presbytery that the Committee on Ministry has approved the request of the Reverend \_\_\_\_\_, a member in good standing of this presbytery, to labor outside the geographical bounds of this presbytery and within the bounds of the Presbytery of \_\_\_\_\_ on \_\_\_\_\_, 20\_\_, to perform a specific sacramental and/or liturgical service, *i.e.*, to [conduct/officiate at a baptism/communion/funeral/wedding] at \_\_\_\_\_, \_\_\_\_\_, \_\_.

### **8.2.3 Permission from other presbytery**

To report to presbytery that the Reverend \_\_\_\_\_ has been granted permission by the Presbytery of \_\_\_\_\_ to labor within their geographical bounds.

### **8.2.4 Termination of approval**

To report to presbytery that permission to labor outside the geographical bounds of the Presbytery of the Twin Cities Area for the Reverend \_\_\_\_\_ [was terminated/has expired], effective \_\_\_\_\_, 20\_\_.

To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the \_\_\_\_\_ roll of presbytery.

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

## **8.3 Ecclesiastical followed by dismissal**

*(Not very likely because of Formula of Agreement, but would require removal from rolls)*

#### **8.4 Ecclesiastical without dismissal**

##### **8.4.1 Pastor/associate pastor**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that, from \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, the Reverend \_\_\_\_\_ be granted permission to labor outside the ecclesiastical bounds of the Presbytery of the Twin Cities Area as \_\_\_\_\_-time \_\_\_\_\_ pastor of \_\_\_\_\_ [include denomination], \_\_\_\_\_, \_\_. It is noted that, under the provisions of G-11.0401, “such permission and consent shall be reviewed and renewed annually.”

[May need language about membership roll]

##### **8.4.2 Interim pastor/associate pastor**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that, from \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, the Reverend \_\_\_\_\_ be granted permission to labor outside the ecclesiastical bounds of the Presbytery of the Twin Cities Area as \_\_\_\_\_-time interim \_\_\_\_\_ pastor of \_\_\_\_\_ [include denomination], \_\_\_\_\_, \_\_. It is noted that, under the provisions of G-11.0401, “such permission and consent shall be reviewed and renewed annually.”

[May need language about membership roll]

##### **8.4.3 To perform a specific sacramental/liturgical service**

To report to presbytery that the Committee on Ministry has approved the request of the Reverend \_\_\_\_\_, a member in good standing of this presbytery, to labor outside the ecclesiastical bounds of this presbytery on \_\_\_\_\_, 20\_\_, to perform a specific sacramental and/or liturgical service, *i.e.*, to [conduct/officiate at a baptism/communion/funeral/wedding] at \_\_\_\_\_ [include denomination], \_\_\_\_\_, \_\_.

##### **8.4.4 Termination of approval**

To report to presbytery that permission to labor outside the ecclesiastical bounds of the Presbytery of the Twin Cities Area for the Reverend \_\_\_\_\_ [was terminated/has expired], effective \_\_\_\_\_, 20\_\_.

To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the \_\_\_\_\_ roll of presbytery.

[c. To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

## **9. Laboring within the bounds of presbytery**

### **9.1 Geographical followed by transfer**

*(Not very likely as free-standing action; would be covered as part of a call or validation)*

### **9.2 Geographical without transfer**

#### **9.2.1 General**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that the Reverend \_\_\_\_\_, a member in good standing of the Presbytery of \_\_\_\_\_, be granted permission to labor within the geographical bounds of the Presbytery of the Twin Cities Area from \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, to [take a CPE/teach at a seminary/whatever] at \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_. It is noted that, under the provision of G-11.0401, “such permission and consent shall be reviewed and renewed annually.”

#### **9.2.2 To perform a specific sacramental/liturgical service**

To report to presbytery that the Committee on Ministry has approved the request of the Reverend \_\_\_\_\_, a member in good standing of the Presbytery of \_\_\_\_\_, to labor within the geographical bounds of the Presbytery of the Twin Cities Area on \_\_\_\_\_, 20\_\_, to perform a specific sacramental and/or liturgical service, *i.e.*, [conduct/officiate at a baptism, communion, funeral, wedding] at \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

#### **9.2.3 Termination of approval**

To report to presbytery that permission to labor within the geographical bounds of the Presbytery of the Twin Cities Area for the Reverend \_\_\_\_\_, a member in the [denomination] [was terminated/has expired], effective \_\_\_\_\_, 20\_\_.

### **9.3 Ecclesiastical followed by transfer**

*(Not very likely as a free-standing action; would be covered as part of a call or validation)*

### **9.4 Ecclesiastical without transfer**

#### **9.4.1 General**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that the Reverend \_\_\_\_\_, a member in good standing of \_\_\_\_\_ [include denomination], be granted permission to labor within the ecclesiastical bounds of the Presbytery of the Twin Cities Area from \_\_\_\_\_, 20\_\_, to \_\_\_\_\_, 20\_\_, to [serve as temporary supply/whatever] at \_\_\_\_\_, \_\_\_\_\_, \_\_. It is noted that, under the provision of G-11.0401, “such permission and consent shall be reviewed and renewed annually.”

#### **9.4.2 To perform a specific sacramental/liturgical service**

To report to presbytery that the Committee on Ministry has approved the request of the Reverend \_\_\_\_\_, a member in good standing \_\_\_\_\_ [include denomination], to labor within the ecclesiastical bounds of the Presbytery of the Twin Cities Area on \_\_\_\_\_, 20\_\_, to perform a specific sacramental and/or liturgical service, *i.e.*, [conduct/officiate at a baptism, communion, funeral, wedding] at \_\_\_\_\_, \_\_\_\_\_, \_\_.

#### **9.4.3 Termination of approval**

To report to presbytery that permission to labor within the ecclesiastical bounds of the Presbytery of the Twin Cities Area for the Reverend \_\_\_\_\_, a member in the [denomination], [was terminated/has expired], effective \_\_\_\_\_, 20\_\_.

### **10. Validated ministry in other service of this church**

#### **\*10.1 Presbytery employee**

Subject to the successful completion of the sexual exploitation inquiry:

*(The players include the search committee, personnel committee, PCouncil, and COM)(Who does what here? Who does 148A? Who examines? Who does EEO? Who presents candidate? Permission to perform sacraments? Who approves terms? Who approves position description? Does the position need to be validated? Assignment to membership roll? Installation? What if candidate is being ordained to the position? Do we need a cite from the BOO?)(note end of interim, member roll, and pulpit supply)*

#### **\*10.2 Synod employee**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that it approve the request of the Reverend \_\_\_\_\_ to serve in a validated ministry in other service of this church as \_\_\_\_- time \_\_\_\_\_ for the Synod of Lakes and Prairies of the Presbyterian Church (U.S.A.), Bloomington, MN, effective \_\_\_\_\_, 20\_\_.

*(Who are the players? Who examines if the candidate comes from elsewhere and decides to put membership here? Who does EEO, 148A, approval of terms, position description? Who*

*presents the candidate? Who gives permission to perform sacraments? Installation? Assignment to membership roll? Cite from BOO?)(note end of interim if any, membership roll and pulpit supply)*

**\*10.3 General assembly employee**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that it approve the request of the Reverend \_\_\_\_\_ to serve in a validated ministry in other service of this church as \_\_\_\_-time \_\_\_\_\_ with the \_\_\_\_\_ Program Area in the \_\_\_\_\_ Division of the Presbyterian Church (U.S.A.), \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

*(Who are the players? Do we add something about the sacraments? Who examines if candidate is from elsewhere and decides to place membership here? Who does EEO, 148A, approval of terms, position description, installation? assignment to membership roll? Cite from BOO?)*

**10.4 Federated or yoked churches**

**\*10.4.1 Pastor from this presbytery**

*(Assoc pastor - remove reference to moderator)*

**\*10.4.2 Pastor from another presbytery**

*(Assoc pastor - remove reference to mod)*

**\*10.4.3 Pastor from another denomination**

*(Assoc pastor - remove mod reference)*

*(FoA, in corresp, not in corresp)*

**\*10.4.4 For non-ordained person**

*(Assoc pastor - remove reference to moderator)*

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained Mr./Ms. \_\_\_\_\_ "on his/her Christian faith and views in theology, the sacraments, and the government of this church."

To report to presbytery that, in accordance with the agreement between \_\_\_\_\_ and the Presbytery of the Twin Cities Area, the pastoral leadership of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, will alternate between the two denominations. Mr./Ms. \_\_\_\_\_ has been called to be the \_\_\_\_-time \_\_\_\_\_ pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_, according to the following terms:

Points	
Cash Salary	\$
Housing/Utility Allow.	\$
Free Use of Manse	___ No ___ Yes
Medical/Dental Suppl.	
Soc. Sec. Offset	
Opt. Retirement Contrib.	
Automobile Allowance	IRS rate, vouchered up to \$_____
Cont. Ed. Allowance	\$1,200 per year, cumulative over three years to \$3,600
Other Prof. Expenses	\$____, vouchered
Cont. Ed. Leave	Two weeks per year, cumulative over three years to six weeks
Vacation	One month
Pension	Full
Moving Expense	Up to \$____, vouchered
Housing Loan	___ No ___ Yes; Terms of loan
Sabbatical	___ No ___ Yes; Length of leave ___; Years of service required: ___; Session approval of dates and plan required

The Committee on Ministry recommends to presbytery that, under the provisions of G-11.0404c and following her/his ordination, the Reverend \_\_\_\_\_ be enrolled as an active member of the Presbytery of the Twin Cities Area for such time as he/she serves as \_\_\_-time \_\_\_\_\_ pastor of the yoked churches of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, and \_\_\_\_\_ Church, \_\_\_\_\_, \_\_,

AND

that, upon her/his enrollment as an active member of presbytery, the Reverend \_\_\_\_\_ be appointed moderator of the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_.

Note ordination date/installation date if going through other denomination.

[May need language regarding termination of previous moderator, transfer to membership roll, and approval for pulpit supply list]

*(What about suitability of candidate? EEO stuff? Who does 148A if the minister is a member of the other denomination? Tim Johnson (Cherokee Park), Roger Grussing (Mac-Plymouth), Kathryn Smith (Mac-Plymouth), Female pre-Deb DeMeester (Mac-Plymouth), Kitty Burbo (Oronoco & Zumbrota), David Droog (Owatonna), could be examples; where does Grace-Trinity (Baptist/Presbyterian) fit in? Cite from BOO? Where does CPM fit in?)*

**\*10.5 Interdenominational**

Subject to the successful completion of the sexual exploitation inquiry:

*(We have no model for this. Examination if from some other presbytery? do we validate the position? Or does it work like a synod/ga position in that the candidate requests to serve in a validated position and the position description is a given? EEO? terms? 148A? sacraments? Installation? Cite from BOO? assignment to membership roll?)*

**\*10.6 Partner in mission**

Subject to the successful completion of the sexual exploitation inquiry:

*(Examination? EEO? Terms? Sacraments? Installation? Membership roll? A cite from BOO might help write this general model action. Carol Reed with Medical Benevolence Foundation could be an example?)*

**10.7 Renewal of terms for synod or general assembly employee**

To report to presbytery that the Reverend \_\_\_\_\_ continues to be employed as \_\_\_\_\_-time \_\_\_\_\_ by the [agency] of the Presbyterian Church (U.S.A.), \_\_\_\_\_, \_\_, and that the following change in terms of call is effective \_\_\_\_\_, 20\_\_:

Cash salary: \$ \_\_\_\_\_; Housing: \$ \_\_\_\_\_

**10.8 Dissolution**

To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service as \_\_\_\_\_ in \_\_\_\_\_, effective \_\_\_\_\_, 20\_\_.

To recommend that the Reverend \_\_\_\_\_ be transferred to the \_\_\_\_\_ roll.

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**11. Validated ministry beyond the jurisdiction of the church (G-11.0411)**

**11.1 Chaplaincy position for continuing member of presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that, under the provisions of G-11.0411, it validate as a ministry of service beyond the jurisdiction of the church the position of \_\_\_\_\_-time \_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_, \_\_, for

the Reverend \_\_\_\_\_. Such service does comply, without exception, with the criteria enumerated in G-11.0403 for active membership in presbytery. It should be noted that the Form of Government requires that "Such permission shall be subject to review and renewal annually."

To recommend to presbytery that, under the provision of W-2.4012, the Reverend \_\_\_\_\_ be authorized to administer the Sacraments of baptism and the Lord's Supper in her/his position as \_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_.

May need language regarding termination of previous interim, transfer to member-at-large roll, and approval for pulpit supply list]

### **11.2 *Chaplaincy position for member of another presbytery***

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ on his/her "Christian faith and views in theology, the sacraments, and the government of this church."

To recommend to presbytery that, under the provisions of G-11.0411, it validate as a ministry in service beyond the jurisdiction of the church the position of \_\_\_\_-time \_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_, \_\_, for the Reverend \_\_\_\_\_. Such service does comply, without exception, with the criteria enumerated in G-11.0403 for active membership in presbytery. It should be noted that the Form of Government requires that "such permission shall be subject to review and renewal annually."

To recommend to presbytery that, upon concurrence with "b" above, it request the Presbytery of \_\_\_\_\_ to dismiss the Reverend \_\_\_\_\_ to the Presbytery of the Twin Cities Area,

AND

that, upon receipt of his/her credentials, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery.

To recommend to presbytery that, under the provision of W-2.4012, the Reverend \_\_\_\_\_ be authorized to administer the Sacraments of baptism and the Lord's Supper in her/his position as \_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_.

[May need language regarding termination of previous interim, transfer to member-at-large roll, and approval for pulpit supply list.]

**11.3 Chaplaincy position for non-ordained person (dovetail actions with CPM)**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that, under the provisions of G-11.0411, it validate as a ministry of service beyond the jurisdiction of the church the position of \_\_\_\_-time\_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_, \_\_, for Mr./Ms. \_\_\_\_\_. Such service does comply, without exception, with the criteria enumerated in G-11.0403 for active membership in presbytery. It should be noted that the Form of Government requires that "Such permission shall be subject to review and renewal annually."

To recommend to presbytery that, upon his/her ordination, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery,

AND

that, under the provision of W-2.4012, she/he be authorized to administer the Sacraments of baptism and the Lord's Supper in her/his position as \_\_\_\_\_.

May need language regarding termination of previous interim, transfer to member-at-large roll, and approval for pulpit supply list]

**11.4 General for continuing member of presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that, under the provisions of G-11.0411, it validate as a ministry in service beyond the jurisdiction of the church the position of \_\_\_\_-time \_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_, \_\_, for the Reverend \_\_\_\_\_. Such service does comply, without exception, with the criteria enumerated in G-11.0403 for active membership in presbytery. It should be noted that the Form of Government requires that "such permission shall be subject to review and renewal annually."

[May need language regarding termination of previous interim, transfer to member-at-large roll, and approval for pulpit supply list]

**11.5 General for member of another presbytery**

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ on his/her "Christian faith and views in theology, the sacraments, and the government of this church."

To recommend to presbytery that, under the provisions of G-11.0411, it validate as a ministry in service beyond the jurisdiction of the church the position of \_\_\_\_-time \_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_, \_\_, for the Reverend \_\_\_\_\_. Such service does comply, without exception, with the criteria enumerated in G-11.0403 for active membership in presbytery. It should be noted that the Form of Government requires that "such permission shall be subject to review and renewal annually."

To recommend to presbytery that, upon concurrence with "b" above, it request the Presbytery of \_\_\_\_\_ to dismiss the Reverend \_\_\_\_\_ to the Presbytery of the Twin Cities Area,

AND

that, upon receipt of his/her credentials, the Reverend \_\_\_\_\_ be enrolled as an active member of presbytery.

[May need language regarding termination of previous interim, transfer to member-at-large roll, and approval for pulpit supply list]

**\*11.6 General for non-ordained person**

Subject to successful completion of sexual exploitation inquiry:

**11.7 Dissolution**

To report to presbytery that the Reverend \_\_\_\_\_ will complete his/her service as \_\_\_\_\_ for \_\_\_\_\_, \_\_\_\_\_, \_\_, effective \_\_\_\_\_, 20\_\_.

To recommend to presbytery that the Reverend \_\_\_\_\_ be transferred to the \_\_\_\_\_ roll of presbytery. (*see 16.2 for HR roll*)

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**12. Admission to presbytery other than through a call or validated ministry**

**12.1 Retired minister**

**12.1.1 Retired minister participating in usual examination process**

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ on her/his "Christian faith and views in theology, the sacraments, and the government of this church."

To recommend to presbytery that it request the Presbytery of \_\_\_\_\_ to dismiss the Reverend \_\_\_\_\_ to the Presbytery of the Twin Cities Area,

AND

that, upon receipt of her/his credentials, the Reverend \_\_\_\_\_ be enrolled as an honorably retired member of the presbytery.

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**12.1.2 Retired minister unable to participate in usual examination process**  
*(usually reserved for those with chronic, debilitating health situations)*

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that, if the way be clear, it request the Presbytery of \_\_\_\_\_ to dismiss the Reverend \_\_\_\_\_ to the Presbytery of the Twin Cities Area,

AND

that, upon receipt of his/her credentials, the Reverend \_\_\_\_\_ be enrolled as an honorably retired member of the presbytery.

**12.2 Non-retired minister**

Subject to the successful completion of the sexual exploitation inquiry:

To report to presbytery that, in compliance with the Form of Government (G-11.0402), the Committee on Ministry has examined and sustained the Reverend \_\_\_\_\_ on her/his "Christian faith and views in theology, the sacraments, and the government of this church."

To recommend to presbytery that the Presbytery of \_\_\_\_\_ be requested to dismiss the Reverend \_\_\_\_\_ to the Presbytery of the Twin Cities Area,

AND

that, upon receipt of his/her credentials, the Reverend \_\_\_\_\_ be enrolled as a member-at-large of the Presbytery of the Twin Cities Area.

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**\*13. Commissioned lay pastor**

**\*14. Certified christian educator**

**15. Special task force**

**15.1 Appointment following session request**

To appoint \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ as a task force (Special Task Force #\_\_) to consult with the session of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, regarding \_\_\_\_\_.

**15.2 Appointment following personnel committee request**

To appoint \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ as a task force (Special Task Force #\_\_) to consult with the Personnel Committee and pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, regarding \_\_\_\_\_.

**15.3 Interview candidate for pastor/associate pastor position**

To appoint \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ as a task force (Special Task Force #\_\_) to examine a candidate's Statement of Faith and consult regarding his/her fitness for the position of \_\_\_\_\_ pastor for \_\_\_\_\_ Church, \_\_\_\_\_, \_\_.

**15.4 Interview non-parish membership transfer**

To appoint \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ as a task force (Special Task Force #\_\_) to examine the Reverend \_\_\_\_\_ on his/her Statement of Faith.

**15.5 General**

To appoint \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ as a task force (Special Task Force #\_\_) to \_\_\_\_\_.

**15.6 Dismissal**

To dismiss Special Task Force #\_\_ (\_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_) with thanks upon the completion of their work.

**16. Miscellaneous actions for presbytery's attention**

**16.1 Pastor emeritus**

To recommend to presbytery that, upon election by the congregation of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_, the Reverend \_\_\_\_\_ be designated pastor emeritus of \_\_\_\_\_.

\_\_\_\_\_ Church, \_\_\_\_\_, \_\_, [with/without] honorarium, effective \_\_\_\_\_, 20\_\_.

**16.2 *Designate honorably retired for non-parish clergy***

To recommend to presbytery that the request of the Reverend \_\_\_\_\_ to be designated "Honorably Retired" be granted as of \_\_\_\_\_, 20\_\_.

[To report to presbytery that the Reverend \_\_\_\_\_ has been approved for the 20\_\_ Pulpit Supply List.]

**16.3 *Dismissal of non-parish clergy to another presbytery***

To recommend to presbytery that, based upon the request of the Reverend \_\_\_\_\_ and with the concurrence of the Presbytery of \_\_\_\_\_, the Reverend \_\_\_\_\_ be dismissed to the Presbytery of \_\_\_\_\_ [where he/she will accept a call/go to school/whatever the reason].

**16.4 *Release from exercise of ordained office (not a disciplinary case)***

To recommend to presbytery that it concur with the request of the Reverend \_\_\_\_\_ that she/he be released from the exercise of ordained office according to the provisions of [G-11.0414a and/or G-11.0406c],

AND

that she/he be given a certificate of membership to \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_\_\_.

**16.5 *Reinstatement to the active roll (not a disciplinary case)***

Subject to the successful completion of the sexual exploitation inquiry:

To recommend to presbytery that Ms./Mr. \_\_\_\_\_, having received a call to serve as [\_\_\_\_\_-time \_\_\_\_\_ pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_,/any other validated ministry] be reinstated to the active roll of presbytery under the provisions of G-11.0414c. Ms./Mr. \_\_\_\_\_ was released from the exercise of ordained office at his/her request on \_\_\_\_\_, 20\_\_, [to assume a position as\_\_\_\_\_].

To recommend to presbytery that, upon presbytery's concurrence with "a" above and Ms./Mr. \_\_\_\_\_'s reaffirmation of her/his ordination vows, the Reverend \_\_\_\_\_ [be granted permission to labor outside the bounds of the Presbytery of the Twin Cities Area beginning \_\_\_\_\_, 20\_\_, so that she/he may begin her/his duties as \_\_\_\_-time \_\_\_\_\_ pastor of \_\_\_\_\_ Church, \_\_\_\_\_, \_\_,

AND

that the Reverend \_\_\_\_\_ be dismissed to the Presbytery of \_\_\_\_\_ upon receipt of their request.][or be restored to the active roll.][or whatever the circumstances are.]

**16.6 Restoration to active ministry after disciplinary proceedings**

**16.6.1 Regular restoration**

To recommend to presbytery that the Reverend \_\_\_\_\_, having been temporarily excluded from the exercise of ordained office as a minister of Word and Sacrament by action of the Permanent Judicial Commission of the Presbytery of the Twin Cities Area on \_\_\_\_\_, \_\_\_\_\_, and having fulfilled the requirements of this presbytery's Process for Reinstatement, be restored to the exercise of ordained office as a minister of Word and Sacrament under the provisions of D-12.0200 of the Rules of Discipline,

AND

that said reinstatement requires the following conditions:

etc.

**\*16.6.2 Early restoration**

**\*16.6.3 Reordination after removal from office**

**16.7 Abolish position**

To recommend to presbytery that the position of \_\_\_\_\_-time \_\_\_\_\_ pastor previously held by the Reverend \_\_\_\_\_ at \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_\_\_, be abolished as of \_\_\_\_\_, 20\_\_.

To recommend to presbytery that it direct the stated clerk to communicate the above action to the Board of Pensions.

**\*16.8 Establish position**

To recommend to presbytery that the position of \_\_\_\_\_-time \_\_\_\_\_ pastor be established for \_\_\_\_\_ Church, \_\_\_\_\_, \_\_\_\_\_, effective \_\_\_\_\_, 20\_\_.

*(Susan Batcher at Plymouth; Eden Prairie)(Need an action to inform GA? BOP?)*

**16.9 Session visitations**

To report to presbytery that session visitations, as required by G-11.0502c, have been held with:

**16.10 Vacant positions receiving dossiers**

The Committee on Ministry reports to presbytery that the following positions are vacant and receiving dossiers for installed positions:

(list city, church, and position for each)

Please note: Ministers seeking relocation within the presbytery are asked to refrain from contacting churches without pastors until the name of the church appears on this list.

**16.11 Change in IRS mileage allowance for business travel**

To report to presbytery that the maximum allowance for business travel mileage issued by the Internal Revenue Service is [\$.345] per mile for [2001] (up from [\$.325] in [2000]).

To request the presbytery office to distribute the new information to minister members and clerks of session in the \_\_\_\_\_, 20\_\_, Friday Mailing.

**16.12 Annual report of salaries and allowances**

To recommend to presbytery that the attached 20\_\_ "Report of Pastors' Salaries and Allowances" be approved.

**16.13 Annual report of ministers not serving a governing body of the Presbyterian Church (U.S.A.)**

Ministers Serving in Validated Ministry in Other Service of This Church:

To recommend to presbytery that the following members of the Presbytery of the Twin Cities Area be placed or continued on the roll of active members of the Presbytery of the Twin Cities Area since they are serving in validated ministry in other service of this church, effective \_\_\_\_\_, 20\_\_:

<i>Name</i>	<i>Validated Ministry</i>
-------------	---------------------------

(list)

Ministers Serving in Validated Ministry Beyond the Jurisdiction of This Church:

To recommend to presbytery that the following members of the Presbytery of the Twin Cities Area be placed or continued on the roll of active members of the Presbytery of the Twin Cites Area since they are



*become a parish associate in a congregation. The status of each member-at-large may be granted by the presbytery upon the minister's application and shall be renewed annually. (G-11.0406b)*

*The Committee on Ministry has reviewed the status of each of the above and recommends that presbytery approve this review and approve each minister listed as a member-at-large of the Presbytery of the Twin Cities Area.*

**Inactive Roll:**

To recommend to presbytery that the following minister members of the Presbytery of the Twin Cities Area be placed or continued on the roll of inactive members of the Presbytery of the Twin Cities Area under the criteria set forth in G-11.0406c:

<i>Name</i>	<i>Date Placed on Inactive Roll</i>	<i>Date of Potential Deletion</i>
-------------	---	---------------------------------------

(list)

*An inactive member is a minister of the Word and Sacrament who has previously been admitted to the presbytery or another presbytery as an active member, but is now voluntarily engaged in an occupation that does not comply with all of the criteria in G-11.0403. The presbytery may, at the minister's request or on its own initiative after notifying the person in person or by certified mail at the last known address, determine that the minister's category of membership is that of an inactive member. The continued status of each inactive member shall be reviewed annually up to three years. If, at the end of three years, the minister has not been restored to active membership or membership-at-large, the presbytery shall delete that person's name from the appropriate roll of presbytery and may give that person a certificate of membership to a particular church. (G-11.0406c)*

*The Committee on Ministry has reviewed the status of the above-named inactive members and recommends that presbytery approve this review and that it continue each member listed as an inactive member of the Presbytery of the Twin Cities Area.*

To report to presbytery that the following minister members of the Presbytery of the Twin Cites Area are temporarily excluded from the exercise of ordained office under Chapter XII of the Rules of Discipline:

<i>Name</i>	<i>Date of Exclusion</i>
-------------	--------------------------

(list)

*During the period of temporary exclusion from office, the minister may not exercise any function of ordained office. The minister may apply in writing to the presbytery, through the stated clerk, for restoration upon the expiration of the time of exclusion or completion of supervised rehabilitation. Also, the minister may apply for early restoration by application through the stated clerk and may be restored prior to the expiration of the specified time period, if the presbytery "is fully satisfied that the action is justified." (D-12.0103)*

To report to presbytery that the following minister members of the Presbytery of the Twin Cities Area are placed or continued on the roll as active members of the Presbytery of the Twin Cities Area as honorably retired under G-11.0408:

(list)(something about an asterisk to indicate they are serving a governing body)

To report to presbytery that the following minister members did not return an annual report form upon which to make a determination of the appropriate roll on which to be placed or continued and, therefore, recommends their placement as stated above based on the best information available to the Committee:

(list)

To report to presbytery a summary of the above information:

<i>Category</i>	<i>Number</i>
Active members serving congregations in this presbytery	
Active members in service beyond the jurisdiction of this church	
Active members in other service of this church	
Active members honorably retired	
At-large members	
(Double-counted honorably retired members serving congregations) (-)	
Total number of voting minister members of this presbytery	_____
Inactive Members	
Members under temporary exclusion from exercise of ordained office	

**16.14 Appoint an administrative commission other than for installation**

*(Recent examples of language for various contexts are: Warrendale (fall 1989); Columbia Heights (spring 1994); Winsted (fall/winter 1997-1998); Vanderburgh (spring 1998); MerrLex and MacPlymouth (winter 2000); Beth-Stew (fall/winter 2000-2001))*

To recommend to presbytery that it appoint an administrative commission to [work with][assume original jurisdiction of] the session of \_\_\_\_\_.

That the administrative commission be appointed pursuant to the provisions of the Book of Order \_\_\_\_\_, which provides as follows:

That the administrative commission exercise the following functions:

That the administration commission consist of \_\_\_\_ members consisting of \_\_\_\_\_ ministers and \_\_\_\_\_ elders appointed by the moderator.

That \_\_\_\_\_ be responsible for the reasonable and necessary expenses of the administrative commission.

That the administrative commission report to presbytery as follows:

(any other provisions)

**17. Miscellaneous actions for committee's attention**

**17.1 Election of officers**

To elect \_\_\_\_\_ as vice-chair and \_\_\_\_\_ as secretary of the Committee on Ministry for May 20\_\_ to May 20\_\_.

**17.2 Appointment of subcommittees and subcommittee chairs**

To appoint the following persons to serve as Committee on Ministry subcommittee chairs and members from May 20\_\_ to May 20\_\_:

Membership: Chair - \_\_\_\_\_; \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Pensions: Chair - \_\_\_\_\_; \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Session Visitation: Chair - \_\_\_\_\_; \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Transitions: Chair - \_\_\_\_\_; \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Vacant Positions: Chair - \_\_\_\_\_; \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**17.3 Sexual exploitation inquiry**

To note that there have been no reported instances of illegal sexual contact from employers for the five years prior to current employment for the following persons:

**17.4 Compensation plan**

To recommend to presbytery that the benchmark positions in the 20\_\_ Minimum Salary Guidelines for metropolitan and non-metropolitan ministers be increased by 3.5%.

**17.5 Welfare fund distribution/shared grant applications**

*(The following paragraphs provide possible wording for alternative actions reflecting various purposes.)*

To approve a grant in the amount of \$\_\_\_\_\_ from the Welfare Fund to a minister member of presbytery, and to request the Executive Presbyter to attend to the necessary paperwork.

To approve the expenditure of \$\_\_\_\_\_ [explanation of amount, e.g., the balance due on the Reverend's \_\_\_\_\_ account with the North Central Career Counseling

Center] from the Welfare Fund of the presbytery to assist the Reverend \_\_\_\_\_ to obtain Career Center services, and to request the Executive Presbyter to attend to the necessary paperwork.

To approve a shared grant with the Board of Pensions for the surviving spouse of a deceased Presbyterian minister in the amount of \$\_\_\_\_\_, the presbytery's share, drawn from the Welfare Fund, being \$\_\_\_\_\_, and to request the Executive Presbyter to attend to the necessary paperwork.

**17.6 Permission to circulate dossier**

To grant the Reverend \_\_\_\_\_, a minister in the \_\_\_\_\_, permission to circulate his/her dossier in the Presbyterian Church (U.S.A.).

**17.7 Information item**

To receive as information a [report/document/letter] from \_\_\_\_\_ regarding \_\_\_\_\_.

Possible action, if necessary.

**17.8 Discussion item**

To discuss \_\_\_\_\_.

Possible action, if necessary.

**17.9 Entrance/exit interview**

To note that the following entrance interviews have been conducted:  
Minister, Church, Date (*COM member conducting interview*)

To note that the following exit interviews have been conducted:  
Minister, Church, Date (*COM member conducting interview*)

**17.10 Resignation of committee member**

To receive the resignation of \_\_\_\_\_ from the Committee on Ministry with regret and thanks for his/her work on the committee.

**17.11 Approval of pulpit supply list**

To approve the 20\_\_ Pulpit Supply List with the following changes:

To request the presbytery office to distribute the edited 20\_\_ Pulpit Supply List to minister members and clerks of session in the \_\_\_\_\_, 20\_\_, Friday Mailing.

**18. Committee minutes outline**

PRESBYTERY OF THE TWIN CITIES AREA  
**Committee on Ministry**

Minutes

\_\_\_\_\_, 20\_\_

Minneapolis, Lake Nokomis

**I. REQUIRED INFORMATION:**

1. The Committee on Ministry met on \_\_\_\_\_, 20\_\_, in Lake Nokomis Presbyterian Church, Minneapolis, MN. The meeting was opened at \_\_\_\_ pm with prayer by \_\_\_\_\_. [\_\_\_\_\_ was appointed secretary *pro tem*.]

2. Members present:

Members excused:

3. Members absent:

3. The minutes of the \_\_\_\_\_, 20\_\_, meeting were approved [as distributed/with the following corrections:]

**II. COMMUNICATIONS LOG (\* = *included in packet*):**

*Date From*

*Regarding*

*Disposition*

**III. ACTION ITEMS:**

*Consent Agenda*

*Other Agenda Items*

**IV. REPORTS:**

**A. Subcommittees:**

1. Membership - chair
2. Pensions - chair
3. Session Visitation - chair
4. Transitions - chair
5. Vacant Positions – chair

**B. Special Task Forces (month established/item number):**

1. Name or topic (\_\_\_\_; \_\_\_\_)
- 2.
- 3.

**C. Vacant Positions:**

<i>Location</i>	<i>Church Name</i>	<i>Position</i>	<i>Liaison</i>	<i>Mod/Interim</i>	<i>Since</i>	<i>Open</i>
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(CC) = considering candidates

**D. Temporary Positions:**

*INTERIMS*

<i>Location</i>	<i>Church Name</i>	<i>Interim</i>	<i>% Time</i>	<i>Liaison</i>	<i>Exp Date</i>
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*STATED SUPPLIES*

<i>Location</i>	<i>Church Name</i>	<i>Stated Supply</i>	<i>% Time</i>	<i>Liaison</i>	<i>Exp Date</i>
-----------------	--------------------	----------------------	---------------	----------------	-----------------

*TEMPORARY SUPPLIES*

<i>Location</i>	<i>Church Name</i>	<i>Temp Supply (Denom)</i>	<i>% Time</i>	<i>Liaison</i>	<i>Exp Date</i>
-----------------	--------------------	----------------------------	---------------	----------------	-----------------

*DESIGNATED PASTORS*

<i>Location</i>	<i>Church Name</i>	<i>Desig Pastor</i>	<i>%</i>	<i>Liaison</i>	<i>Discern</i>	<i>Exp Date</i>
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*PARISH ASSOCIATES*

<i>Location</i>	<i>Church Name</i>	<i>Parish Associate</i>			<i>Exp Date</i>
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**E. Laboring In or Out of Bounds:**

*PERMISSION TO LABOR OUTSIDE GEOGRAPHICAL BOUNDS*

<i>Name</i>	<i>Presbytery/Setting of Labor</i>	<i>Exp Date</i>
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*PERMISSION TO LABOR OUTSIDE ECCLESIASTICAL BOUNDS*

<i>Name</i>	<i>Denom/Setting of Labor</i>	<i>Exp Date</i>
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*PERMISSION TO LABOR WITHIN GEOGRAPHICAL BOUNDS*

<i>Name</i>	<i>Presbytery/Membership</i>	<i>Setting of Labor</i>	<i>Exp Date</i>
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*PERMISSION TO LABOR WITHIN ECCLESIASTICAL BOUNDS*

<i>Name</i>	<i>Denom/Membership</i>	<i>Setting of Labor</i>	<i>Exp Date</i>
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**F. Inactive Members of Presbytery:**

<i>Name</i>	<i>Presbytery Action</i>	<i>Liaison</i>	<i>Exp Date</i>
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**G. Temporarily Excluded from Roll:**

<i>Requested Name</i>	<i>Presbytery Action</i>	<i>Liaison</i>	<i>Exp Date</i>	<i>Reinstatement</i>
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**H. Retirements:**

*Name*                      *COM Action*              *Presby Action*              *Retire Date*              *Presby Acknowledge*

**V. CLOSING:**

- A. The meeting adjourned at \_\_\_\_\_ pm.
- B. The meeting closed with prayer by \_\_\_\_\_.

**VI. NEXT MEETINGS:**

**Subcommittees**

Membership: (time, date, location)

Pensions: (time, date, location)

Session Visitation: (time, date, location)

Transitions: (time, date, location)

Vacant Positions: (time, date, location)

**Committee on Ministry**

\_\_\_\_\_, 20\_\_ - 6:00 pm

Lake Nokomis Presbyterian Church

1620 E 46<sup>th</sup> St, Minneapolis, MN 55407

612-721-4463