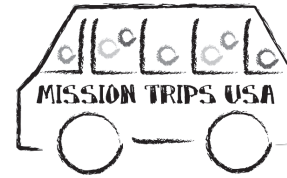


# Determining a Budget



## Things to consider when putting together a budget:

### Transportation

#### Van Rental and Gas

Often the most economical; you can stay in churches along the way. Traveling provides group building.

#### Chartering a Bus

For large groups, chartering a bus is a great way to travel. It's cost effective if the group is big enough to fill the bus. There are now companies that have People Movers which hold around 20 people. The advantages are that your sponsors do not get tired driving; you can get there quicker because they can drive around the clock (changing drivers on the way); no need to worry about van problems on either rented or borrowed vans; saves the church van for closer trips

#### Air Fare

Sometimes when traveling a great distance, it is less expensive to fly using companion tickets. Check with a travel agent and check all options before deciding. Be sure if you choose this, that you have your own transportation on site. Do not depend on the host organization for your transportation. Their vehicles are usually needed to transport clients and it may be difficult for them to adjust schedules to accommodate you.

### Lodging

In most cases, you can sleep on the floor of a church for free. Giving a donation for utilities and use of the kitchen is a good gesture! Adult groups often want beds; call local colleges to see about dorm rooms. Or tell local hotels what you are doing; they may give you a good rate.

### Food

Work on an average of \$2.00 a meal per person (this averages out in the end). check the section on menu suggestions for ways to cut costs. Do not scrimp on food. People who are working hard all day need good meals! Plan to go out to dinner one night. This cost should be figured in. It's nice if you can invite your hosts to join you.

### Miscellaneous Cost

Always build into your budget a contingent amount to aid in emergencies or help with unexpected costs along the way. I often use as a ball park around \$250. but it will depend on your group's total budget. Try to have some un-designated funds on hand.



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