

**GA Leadership Briefing**

Monday, April 8–Wednesday, April 10  
The Presbyterian Center. Louisville, KY

<b>Large Group – Conference Rooms 1A &amp; 1B</b>
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<b>Breakout Rooms</b>
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<b>On Zoom</b>
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**Monday, April 8**

When	What	Who (Leaders)	Where	Off Site
10:00 am	<b>Welcome</b>	Bronwen Boswell	Conference Rooms 1A & 1B	Zoom
	Land Acknowledgement and Gathering Prayer	Marissa Galvan-Valle		
	Who and Why We Are (Community Building)	Kate Trigger Duffert		
	Reviewing GA Basics and MyGA Trainings	Kate Trigger Duffert		
11:15 am	Break			
11:30 am	<b>Working as a Team</b>	Kate Trigger Duffert	1A & 1B	Zoom
	Who is on the Leadership Team	Kate Trigger Duffert		
	Responsibilities, Authority, Boundaries	Kate Trigger Duffert		
	Flows of Communications	Kate Trigger Duffert		
	Coordinators at Support	Kate Trigger Duffert		
12:30 pm	<b>Lunch</b>		The Spot	
1:15 pm	<b>Committee Role Breakouts</b>			
	Moderators and Vice Moderators	Jihyun Oh and Erika Rembert Smith	Breakout Room	
	Committee Assistants	Kate Trigger Duffert, valerie izumi, and Susan Orr	Breakout Room	
	Parliamentary Support	Tricia Dykers-Koenig and Ken Hockenberry	Breakout Room	
	Resource Managers	Flor Vélez-Díaz and Courtney Hoekstra	Breakout Room	
	Vote Managers/Recorders	Tim Cargal and Madeline Hart-Anderson	Breakout Room	
	Zoom Managers	Manuel Silva-Esterrich and Andrew Yeager-Buckley		Zoom
	Equity Support Managers	Robin Pugh and Amanda Craft		Zoom
2:45 pm	<b>Eclipse Break</b> (glasses provided)		Outdoors	
3:30 pm	<b>Breakouts Continue</b>			
	Moderators and Vice Moderators	Jihyun Oh and Erika Rembert Smith	Breakout Room	
	Committee Assistants	Kate Trigger Duffert, valerie izumi, and Susan Orr	Breakout Room	
	Parliamentary Support	Tricia Dykers-Koenig and Ken Hockenberry	Breakout Room	
	Resource Managers	Flor Vélez-Díaz and Courtney Hoekstra	Breakout Room	
	Vote Managers/Recorders	Tim Cargal and Madeline Hart-Anderson	Breakout Room	
	Zoom Managers	Manuel Silva-Esterrich and Andrew Yeager-Buckley		Zoom
	Equity Support Managers	Robin Pugh and Amanda Craft		Zoom
5:00 pm	<b>Returning to the Team</b>	Kate Trigger Duffert	1A & 1B	Zoom
6:00 pm	<b>Dinner</b>		The Spot	
7:00 pm	<b>Committees Review of Business</b>	Kate will explain process	Off site	Zoom

## Tuesday, April 9

When	What	Who (Leaders)	Where	Off Site
9:00 am	<b>Gathering Prayer and Devotion</b>	Ken Tolley	Conference Rooms 1A & 1B	Zoom
9:15 am	<b>Technology: MyGA</b>		1A & 1B	
	Walkthrough of the Site	Vicente Guna		
	Communicating with Committee Members	Vicente Guna		
	Item of Business Example	Ken Tolley		
9:45 am	<b>Technology: Specialized Tools</b>		1A & 1B	Zoom
	Queues	Vicente Guna		
	Motions	Vicente Guna		
	Financial Implications	Ian Hall and Vicente Guna		
10:15 am	<b>Technology: Using Equipment</b>	Tim Cargal	1A & 1B	
	Communicating with the Leadership Team	Tim Cargal		
	File Management	Tim Cargal		
11:00 am	<b>Lunch</b>		The Spot	
12:00 pm	<b>Committee Meetings: Creating Community</b>	valerie izumi	1A & 1B	Zoom
	Online Community Building	valerie izumi		
	Practicing Process to Develop Confidence	Kate Trigger Duffert		
	Online Worship	David Gambrell		
12:45 pm	<b>Committee Meetings: Parliamentary Process</b>	Flor Vélez-Díaz and Courtney Hoekstra	1A & 1B	Zoom
	Process Basics	Tricia Dykers-Koenig		
	Open Hearings	Tricia Dykers-Koenig		
	Overture Advocates	Tricia Dykers-Koenig and Ken Tolley		
	Resource Persons/ Corresponding Members	Flor Vélez-Díaz and Courtney Hoekstra		
	Advisory Delegates	Martha Miller, Katrina Peckich-Bundy, Dianna Wright, and Ellen Sherby		
	Other Invited Guests/Trainings	valerie izumi		
	Comments and the ACC Advice	Ken Tolley and ACC person		
	Preparing an Agenda	Jihyun Oh		
2:15 pm	<b>Break</b>			
2:30 pm	<b>Implementing Choice Points and Equity Primes</b>	Jihyun Oh, Robin Pugh, and Amanda Craft	1A & 1B	Zoom
3:15 pm	<b>Reporting to Plenary</b>	Kerry Rice	1A & 1B	Zoom
	Tracking Business	Tim Cargal		
	Script Writing	Tim Cargal		
	Minority Reports	Tricia Dykers-Koenig		
6:00 pm	<b>Dinner</b>		The Spot	
7:00 pm	<b>Assembly Committee on Business Referral</b>	All Team (Assign Roles)	Breakout Rooms	Zoom

## Wednesday, April 10

When	What	Who (Leaders)	Where	
9:00 am	<b>Gathering and Sending</b>	Jihyun Oh	Conference Rooms 1A & 1B	Zoom
9:20 am	Travel to Rooms	Kate Trigger Duffert		
9:30 am	<b>Meet with Resource Persons</b>		Breakout Rooms	Zoom
	<b>Agenda Writing</b>		Breakout Rooms	Zoom
Starting at Noon: <b>To Go Lunches</b>				