

**Committee on the Office of the General Assembly**  
**Proposed Meeting Agenda**  
**November 16, 2023**  
**Zoom Video Conference**

**Item 1.1**

12:00 noon

Opening

- Welcome – D. Davis
- Acknowledgment of Native American Land – K. Duffert
- Opening Prayer – K. Duffert
- Approval of COGA Agenda (action) – D. Davis [Item 1.1]
- Approval of Minutes
  - September 21-23, 2022 [1.2]
  - October 20, 2022 [1.3]
  - December 15, 2022 [1.4]
  - April 18-20, 2023 [1.5]
- Attendance – D. Davis and K. Rice

Reports

- Report from the COGA Moderator and Vice-Moderator – D. Davis and M. Rosa Morales
- Report from the Co-Moderator of the 225<sup>th</sup> General Assembly – R. Santana-Grace
- Report from the Acting Stated Clerk – B. Boswell

Action Items

- Recommendation: Approve Revisions to *Guidelines for Reviewing Synod Records* as part of Manual of the General Assembly – T. Dykers Koenig
  - Guidelines for Reviewing Synod Records [1.6a]
  - Checklist for Reviewing Synod Minutes and Records [1.6b]
- Recommendation: Approve PHS Mission and Strategic Plan 2023-2025 – N. Taylor [1.7]

1:25 pm

Announcements

- 2023 Giving Tuesday, November 28 – B. Kieffer, L. Duckson-Bramble

Motion to Adjourn with Prayer

- Closing prayer – B. Kieffer

Upcoming Meetings:

- [Zoom] Third Thursdays of each month at 12:00 noon ET to 1:30 pm ET, through summer of 2024 (next meeting is scheduled for June 15)
- [Zoom] February 2024 – Thursday, February 15 to Friday, February 16 (11:00 am ET to 6:00 pm ET each day)
- [In-person] Tuesday, May 7 to Thursday, May 9, 2024 – Salt Lake City (proposed location)
- [Hybrid] Gatherings during 226<sup>th</sup> General Assembly, Tuesday, June 25, 2024 to Thursday, July 4, 2024